

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

Purchasing of laptop devices that can support the software required by the P-Tech students who are continuing at Westchester Community College for Year 5 and Year 6 of their Associates of Applied Science (A.A.S) degree program in Electrical Technology and Cybersecurity respectively.

As per the P-Tech initiative approved by NYSED, Riverside P-Tech program will provide the necessary devices for those students who plan to continue in the P-Tech program for their degree program. The courses that students take in Year 5 and Year 6 require specialized software programs such as MultiSIM, MathLAB, and Cybersecurity Forensics Coding platforms. Riverside P-Tech has already purchased the license for these programs through the grant and is installed on the devices.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The total amount of \$24,500.00 is required for the purchase of 30 HP ProBook 440 /g9 14" Laptops and 2 Avercharge 30 Tablet/Charging Rolling Carts for storage of the devices when not in use. The cost is inclusive of the shipping charges. Further as per the grant requirements, the purchase is being made to through an approved M/WBE vendor to meet the 2022-2023 M/WBE goals.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The services is directly provided to students. These are 30 Riverside students who are continuing in the P-Tech program and will be attending Westchester Community College as full-time students in Year 5 and Year 6.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

ICT Resources (Federal ID# 27-1331950) will be contracted to purchase the required items. ICT Resources has been identified as a New York State certified Minority and Women-Owned Business Enterprise (M/WBE) and have provided the YPS purchasing with their certificate issued from NYS Division of Minority and Women Business Development.

ICT Resources (Federal ID# 27-1331950)

Address: 101 Eisenhower Parkway, Suite 300, Roseland NJ 07068

Contact: 973-936-9072 / Email: Lola.Ogun@ICTResources.biz

Name of person providing the quote: Lola Ogun

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

No. There are not other providers/contractors in terms of this agreement.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

The contractor will report to district purchasing office and Riverside HS of the delivery of the items.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

All items will be checked upon delivery. The laptop devices will be checked by YPS IT department for specifications, functionality and damage.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Lola Ogun
ICT Resources
101 Eisenhower Parkway, Suite 300
Roseland, NJ 07068
Tel: 973-936-9072
Email: lola.ogun@ictresources.biz

FID: 27-1331950

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Riverside P-Tech Grant

The grant requires purchases to be made through a M/WBE vendor.

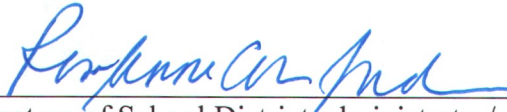
9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

No.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

MRS. ROSEANNE COLLINS-JUDON
(Printed Name)