

PERFORMANCE BASED CONTRACT GUIDELINES—COHORT 3

1. WHAT IS THE PURPOSE OF THE SERVICE?

The College of Westchester (the College) and the Yonkers Public School District (the District) will work together to develop curriculum and provide Concurrent Enrollment for Academic Dual Credit University/College courses for high school students attending Roosevelt High School Early College Studies. Included in the agreement will be courses offered at the College, as part of its high school Jump Start program and Summer Exploration Academy, taught by faculty from the College, and for Dual-Enrollment courses offered within the high school and taught by high school faculty approved by the College for which students will earn college credits. The target population is for accelerated 9th grade students and students in grades 10 – 12, who are underserved and highly motivated but have not necessarily received the academic preparation needed for a smooth transition into post-secondary education.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

The College of Westchester will award credit for courses for which Course Articulation Agreements have been approved through the Roosevelt High School Early College Studies (ECS) program, and whereby such courses shall have been evaluated and approved through the official College curriculum approval process and shall meet or exceed the instructional rigor of a college level course. Courses will be taught by College-approved faculty employed by the District and delivered on District property. Jump Start courses will be offered on the College campus during after-school hours and Summer Exploration Academy courses during daytime hours on the College campus in the month of July, taught by College faculty, and shall meet or exceed the instructional rigor of college-level courses. Courses offered under this agreement will be selected by the ECS administrators in consultation with the College. In order to ensure that the courses delivered within the RHS-ECS curriculum and taught by RHS-ECS faculty are properly aligned with the equivalent CW courses in terms of learning outcomes and required competencies, and that College courses offered at CW’s campus to RHS-ECS students advance their knowledge toward their chosen career goals, a team of CW faculty and curriculum designers will plan and facilitate a series of five professional development workshops for RHS-ECS faculty.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The target population is for accelerated 9th grade students and students in grades 10 – 12, who are underserved and highly motivated but have not necessarily received the academic preparation needed for a smooth transition into post-secondary education and who are enrolled in the Roosevelt High School Early College Studies Program.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The District will provide competent and credible college-approved faculty who are currently employed by the District for the delivery of approved Dual Enrollment high school courses as covered by the agreement. Upon documentation by the District of students' successful completion of the above-referenced courses, the College will award college-level credit and generate an Official Transcript documenting such for each student. The College will provide space and instructional faculty for the on-campus Jump Start and Summer Exploration courses and CW staff and faculty to plan and facilitate the professional development sessions.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

Not applicable, No volunteers or subcontractors will be utilized in providing services under this contract.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

A roster of the student's names, courses, and final grades will be provided to the designated representative of the Roosevelt High School Early College Studies program as well as any additional interim or final progress reporting requirements. At the conclusion of the program, The College of Westchester will issue official college transcripts to each enrolled student. As is practice at CW, final grades in the form of an official transcript will be mailed to the student's home. In addition, The College of Westchester recognizes the need to adhere to the Family Educational Rights and Privacy Act (FERPA). In recognition of the federal regulations, governing protection of student information, all communication (whether verbal or written) will be between the College's designated representative and the designated representative for the Roosevelt High School Early College Studies program.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

CW has a comprehensive outcomes assessment process that evaluates effectiveness of course content, teaching methodologies, and student learning. These efforts are overseen by the Vice President of Academic Affairs, who will ensure that only qualified and appropriately credentialed faculty are provided and that the curricula meet the standards of CW as registered with the New York State Education Department.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

For the District:

School District Administrator Name: RoseAnne Collins-Judon
School District Administrator Title: Associate Superintendent
School District Administrator Phone No.: 914-376-8000
School District Administrator Email: rcollins-judon@yonkerspublicschools.org

For the College:

Dr. Erica Schacht
Vice President of Academic Affairs
The College of Westchester
325 Central Avenue
White Plains NY 10606
914.831.0237
eschacht@cw.edu

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, these services are pursuant to the NYSED Smart Scholars grant. These services support the Yonkers Public School District by developing a curriculum and providing Concurrent Enrollment for Academic Dual Credit University/College courses for high school students. This allows the students to earn college credit while attending high school.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Not for this component of the executed Dual Enrollment agreement.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

n.a.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)



(Printed Name)

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

The College of Westchester (the College) and the Yonkers Public School District (the District) will work together to develop curriculum and provide Concurrent Enrollment for Academic Dual Credit University/College courses for high school students attending Gorton High School. Included in the agreement will be courses offered at the College, as part of its high school Jump Start program and Summer Exploration Academy, taught by faculty from the College, and for Dual-Enrollment courses offered within the high school and taught by high school faculty approved by the College for which students will earn college credits. The target population is for accelerated 9th grade students and students in grades 10 – 12, who are underserved and highly motivated but have not necessarily received the academic preparation needed for a smooth transition into post-secondary education.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

The College of Westchester will award credit for courses for which Course Articulation Agreements have been approved through Gorton High School, and whereby such courses shall have been evaluated and approved through the official College curriculum approval process and shall meet or exceed the instructional rigor of a college level course. Courses will be taught by College-approved faculty employed by the District and delivered on District property. Jump Start courses will be offered on the College campus during after-school hours and Summer Exploration Academy courses during daytime hours on the College campus in the month of July, taught by College faculty, and shall meet or exceed the instructional rigor of college-level courses. Courses offered under this agreement will be selected by the Gorton High School administrators in consultation with the College.

If requested, in order to ensure that the courses delivered within the GHS curriculum and taught by GHS faculty are properly aligned with the equivalent CW courses in terms of learning outcomes and required competencies, and that College courses offered at CW's campus to GHS students advance their knowledge toward their chosen career goals, a team of CW faculty and curriculum designers will plan and facilitate a series of professional development workshops for GHS faculty.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

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4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The District will provide competent and credible college-approved faculty who are currently employed by the District for the delivery of approved Dual Enrollment high school courses as covered by the agreement. Upon documentation by the District of students' successful completion of the above-referenced courses, the College will award college-level credit and generate an Official Transcript documenting such for each student. The College will provide space and instructional faculty for the on-campus Jump Start and Summer Exploration courses and CW staff and faculty to plan and facilitate the professional development sessions.

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(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

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6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

CW has a comprehensive outcomes assessment process that evaluates effectiveness of course content, teaching methodologies, and student learning. These efforts are overseen by the Vice President of Academic Affairs, who will ensure that only qualified and appropriately credentialed faculty are provided and that the curricula meet the standards of CW as registered with the New York State Education Department.

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School District Administrator Title: Associate Superintendent
School District Administrator Phone No.: 914-376-8000
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For the College:

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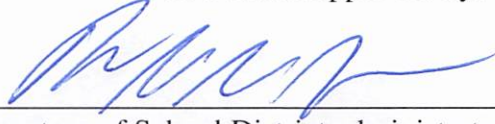
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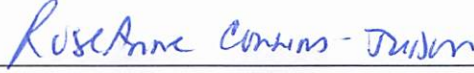
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Reviewed and approved by:



(Signature of School District administrator/employee)



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PERFORMANCE BASED CONTRACT GUIDELINES—COHORT 4

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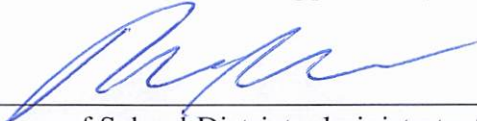
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