

**PERFORMANCE BASED CONTRACT GUIDELINES**  
**WESTCOP-YONKERS CHILD DEVELOPMENT CENTER-UPK4**

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

To provide pre-k services to 18 4-year-olds from the City of Yonkers

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Services will be provided in one location:  
Yonkers Child Development Center  
172 Warburton Ave, Yonkers NY 10701

Services will be provided for a minimum of five (5) hours per day, 180 days per year.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided to four (4) year-olds who reside within the City of Yonkers

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Services will be provided by Westchester Community Opportunity Program, Inc., 2 Westchester Plaza, Elmsford, NY at the Yonkers Child Development Center

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

Mental Health consultants to provide Mental Health services to staff, families and children.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Children will be assessed three (3) times per year using Teaching Strategies Gold. Children will be screened using the Brigance Early Childhood, Ages, and Stages Social Emotional within the first 45 days. In addition, there will be two parent teacher conferences and two home visits.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

WestCOP assesses the quality of its educational programs through formal as well as informal observation tools. The formal, research-based tools WestCOP utilizes are: the CLASS (Classroom assessment and Scoring System); TPOT (Teaching Pyramid Observation Tool); and the ECERS (Early Childhood Environment Rating Scale). These are scored twice/year. Feedback and strategies for growth are provided to the teaching staff, following the administration of these tools. In addition, informal observations are made by each center Director and Coaching is available for the teaching staff.

Student development is tracked using the Teaching Strategies Gold (TSG) assessment system. This allows teachers to document, plan, and assess for optimal student progress.

The Education Coordinator monitors the TSG outcomes, as well as the formal assessments which are done in the classrooms. Professional Development is based on the child outcome's data as well as teacher's Professional Plan.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Westchester Community Opportunity Program (WestCOP)

Vendor Address: 2 Westchester Plaza Elmsford, NY 10523

Vendor Phone No.: 914-592-5600 ext 116

Vendor Business Status: (corporation, non-profit individual, unincorporated) Non-profit

Vendor Contact Name: Janette Pereira-Gonzales

Vendor Contact Email: [jpereira@westcop.org](mailto:jpereira@westcop.org)

Tax ID No.: 13-2547122

Mr. Erik Wright- Yonkers Public Schools

Assistant Superintendent

Elementary Administration (PreK-5/6 Schools)

Phone: 914.376.8066

Fax: 914.376.8211

[ewright@yonkerspublicschools.org](mailto:ewright@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, services will be provided in accordance with the grant requirements.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

NO

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

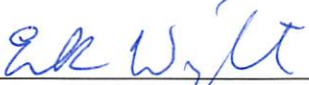

YES

We use data to inform us of the quality of the Language and Teacher Interactions (CLASS scores), the quality of the Indoor and outdoor environment (ECERS scores), and the extent teachers to which are implementing practices to increase social-emotional competency (TPOT scores).

We use data from our assessment system, Teaching Strategies Gold, to assess student growth within 38 distinct Objectives, which correlate to both development and content areas.

On the Classroom level, teachers use all of these data sources to (1) inform their lesson plans for the students, (2) determine what changes should be made to the environment, and (3) plan their own professional development. At the Center level, Directors use this same data to inform Center-wide needs of physical spaces, learning strategies, and staff development. On the Central Level, Education Coordinator uses this same data to determine agency training needs, including the use of coaching. Collaboration with other disciplines, such as to assist a teacher in development strategies for special learners, frequently occurs.

By collecting anecdotal records on a regular basis, you are creating a record of the child's learning and progress over time. Narrator: This cycle reminds us that effective teaching and effective ongoing child assessment require that the teacher observe, document observations, interpret their findings, and then use those interpretations or understandings in order to make teaching more purposeful.

<p>Performance Based Guidelines Reviewed and approved by:</p> <p> _____ (Signature of School District administrator/employee)</p> <p> _____ (Printed Name)</p>
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