



**Meeting Date:** 1/22/2020 - 7:00 PM

**Category:** SCHOOL FACILITIES MANAGEMENT

**Type:** Action

**Subject:** 15.20 AWARD OF A GENERAL FUND ANNUAL SERVICE CONTRACT for "On -call Window and Door Glazing Replacement" to Suburban Sunrooms Inc. for \$59,850.00 for a term of 365 days.

**District Goals:**

**Enclosure:**

- File Attachment:**
-  Bid - Suburban.PDF
  -  Bid Abstract.pdf
  -  BOCS- Suburban.xlsx

Bids for RFB -6311 C were publically advertised, received and opened on October 11, 2019. Only one bid was received.

The work includes replacement of damaged window and door glazing on an as needed basis, district wide.

**Rationale:** This is the annual service contract, with the provision for renewal for upto two additional years by mutual consent under the same terms and conditions for the window and door glazing replacement as needed.

Suburban Sunrooms Inc. has passed all vetting, and reference checks. This company has successfully completed work for the School District previously.

**Funding:** 450.5150.100000.1625. B2316 Local Building Repair

**Sponsored By:**

Ladies and Gentlemen:  
WHEREAS: in compliance with NYS General Municipal Law 103 bids were duly solicited, opened in public and read aloud on October 11, 2019 for Bid 6311 C and,

**Resolution** WHEREAS: One bid was received from Suburban Sunrooms Inc. for \$59,850.00


NOW THEREFORE BE IT RESOLVED: that the Superintendent of Schools is authorized to enter into a contract for Bid No. 6311 C, "On -call Window and Door Glazing Replacement" to Suburban Sunrooms Inc. ,83 E Main St, Elmsford, NY 10523,for \$59,850.00 for a term of 365 days.

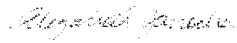
**Approvals:** Recommended By:

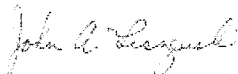
**Signed By:**   
John Carr - Executive Director

**Signed By:**   
Finance Department - Finance Reviewer

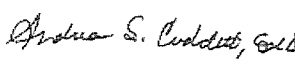
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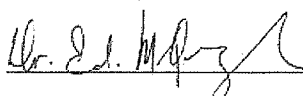
  
Tom Collich - Purchasing Director

**Signed By:**   
Elizabeth Janocha - Deputy Commissioner

**Signed By:**   
John Liszewski - Commissioner

**Signed By:**   
Matthew Gallagher - Corporation Counsel

**Signed By:**   
Dr. Andrea S. Coddett - Deputy Superintendent

**Signed By:**   
Dr. Edwin M. Quezada - Superintendent of Schools

**Original Motion**

Member **Kevin Cacace** Moved, Member **Andrea Brown** seconded to approve the **Original** motion 'Ladies and Gentlemen:

WHEREAS: in compliance with NYS General Municipal Law 103 bids were duly solicited, opened in public and read aloud on October 11, 2019 for Bid 6311 C and,

WHEREAS: One bid was received from Suburban Sunrooms Inc. for \$59,850.00

NOW THEREFORE BE IT RESOLVED: that the Superintendent of Schools is authorized to enter into a contract for Bid No. 6311 C, "On -call Window and Door Glazing Replacement" to Suburban Sunrooms Inc. ,83 E Main St, Elmsford, NY 10523,for \$59,850.00 for a term of 365 days.'. Upon a Roll-Call Vote being taken, the vote was: Aye: **7** Nay: **0**.

**Vote Results:**

The motion **CARRIED 7 - 0**

Judith Ramos Meier	Yes
Andrea Brown	Yes
Steve Lopez	Yes
Dr. Rosalba Corrado Del Vecchio	Yes
Kevin Cacace	Yes
Dr. Edward Fergus	Yes
Dr. John Castanaro	Yes