




One Larkin Center
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MEMORANDUM

DATE: March 15, 2022
TO: Dr. Edwin Quezada
FROM: John P. Carr 
RE: Request for Emergency Declaration
Dodson Roof Upgrade & Related Work

Dr. Edwin M. Quezada
Superintendent of Schools

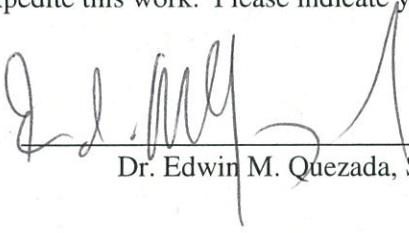
John P. Carr
Executive Director
School Facilities Management

The 2020 Building Condition's Survey reported that this roof needs immediate attention to avoid significant damages. An inspection by Watsky Associates on February 24, 2022 in conjunction with E&R Engineering, PC has produced biddable documents for this purpose.

This Emergency Declaration is required to expedite the procurement of a roofing contractor. These documents are to be issued to three known and reliable roofing contractors for bidding in lieu of a full public bid.

The cost of these renovations will be added as an incidental cost to a future capital roof project which will replace the entire roof system. It is anticipated that this work will be in the \$350,000 to \$400,000 range. This will be in capital funds.

Due to the time constraints, the as yet fully determined scope of work and the length of time typically involved in the procurement of construction under GML 103 it is required that an Emergency Declaration be issued to expedite this work. Please indicate your approval/disapproval of this by signing below:

APPROVED:  3.16.22
Dr. Edwin M. Quezada, Superintendent of Schools

DENIED: _____
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/jc cc: J. Liszewski, T. Collich, L. Pavone, J Becker, A. Cocchiola