

## PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The Urban Assembly (UA) aims to enhance educational outcomes through the development of robust Multi-Tiered System of Supports (MTSS) frameworks at both the district and school levels. This includes a strategic focus on building the capacity of MTSS teams, organizing available supports within the MTSS tiers, and implementing comprehensive professional development and coaching for staff. These efforts are designed to ensure effective intervention matching, streamlined referral processes, and improved monitoring of outcomes.

### **DETAILED SERVICE ACTIVITIES:**

- **MTSS Framework Development:** Conduct an inventory and organization of current supports, define entry/exit criteria for interventions, and assess support capacities.
- **Professional Development and Coaching:** Provide targeted professional development sessions and ongoing consultations to equip educators with the necessary skills for effective MTSS implementation. Topics will include the principles of MTSS, data analysis for intervention selection, and strategies for monitoring and adjusting interventions.
- **Communication and Accessibility:** Design communication structures to ensure awareness of supports, facilitate easy referral processes, and guarantee equitable access to interventions.
- **Visualization and Capacity Tools:** Develop tools for visualizing the utilization and capacity of supports, aiding in the effective management and adjustment of the MTSS framework.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The UA's engagement will span 85 days, totaling \$102,500. This engagement will be strategically allocated across the participating schools to maximize the impact of MTSS development and implementation efforts. (Note: 35 days are aligned to the grant objectives of RECOV: Learning Loss and 50 days are aligned to the grant objectives of RECOV: Mental Health)

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Our approach is centered on engaging directly with MTSS teams, staff, and leaders at both district and school levels to foster environments that enhance student success. While our immediate collaborations are with educators and administrators, focusing on professional development and coaching, the ultimate beneficiaries of our efforts are the students. This model ensures that through empowering educators with effective strategies and supports, we create a positive impact on student learning experiences and outcomes.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The Urban Assembly Inc

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No, UA will not utilize subcontractors or volunteers in the delivery of these services. All services will be provided by our in-house team of qualified professionals.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

UA will maintain open lines of communication with all stakeholders, providing detailed reports on the progress of MTSS implementation, insights into data-driven decision-making processes, and outcomes of interventions. This will include monthly reports detailing achievements, challenges, and next steps towards meeting grant objectives. This ensures transparency and collaboration in our efforts to enhance the capacity and responsiveness of MTSS structures and supports at YSD.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The effectiveness of our services will be measured through the successful establishment and operationalization of MTSS frameworks, demonstrated improvement in the ability of school teams to map and address student needs, and positive trends in intervention outcomes. Feedback from MTSS teams and school leadership will also play a critical role in evaluating our service quality.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: The Urban Assembly Inc

Vendor Address: 90 Broad Street New York, NY 10004

Vendor Phone No.:212-299-0932

Vendor Business Status: (corporation, **non-profit** individual, unincorporated)

Vendor Contact Name: Habib Bangura, Managing Director of Program, Urban Assembly

Vendor Contact Email: hbangura@urbanassembly.org

Tax ID No.:

School District Administrator Name: Michael McDonald

School District Administrator Title: Executive Director of Mathematics and PD

School District Administrator Phone No.: (914)376-8068

School District Administrator Email: [mmcdonald@yonkerspublicschools.org](mailto:mmcdonald@yonkerspublicschools.org)

**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

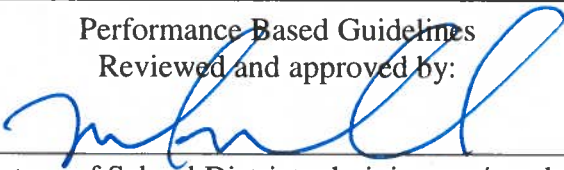
Yes, these services are provided under the RECOVS Learning Loss grant agreement, which aims at addressing learning loss due to the pandemic. The grant requires a comprehensive approach to meet students' academic and social-emotional needs, emphasizing the development of MTSS structures in schools. It involves direct interventions, professional development for staff. Grant activities are designed to expand student access, improve staff capacities to address learning loss, target diverse student populations, and ensure program sustainability beyond the grant period.

**9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

UA will not receive student data directly from the district for the purposes of this contract. All interventions and supports will be designed in collaboration with school personnel, respecting privacy and data protection regulations.

**10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Student data will be used to assess needs and guide students to suitable interventions, enhancing MTSS responsiveness. Through mapping needs to interventions, monitoring their effectiveness, and employing tools for visualizing support, we aim to refine educational strategies. This tailored approach improves instructional practices and outcomes by addressing both individual and collective needs concisely.

<p>Performance Based Guidelines Reviewed and approved by:</p> <p></p> <p>(Signature of School District administrator/employee)</p> <p><u>Michael McDonald</u></p> <p>(Printed Name)</p>
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