



**PUTNAM/NORTHERN WESTCHESTER BOCES
CURRICULUM CENTER
ON-SITE STANDARDS AND ASSESSMENT
STAFF DEVELOPMENT SERVICE
COSER 504**

BOCES CONTRACT # _____

Confirmation of Services

Date: _____

To: _____
District Contact Name

_____ has agreed to the following services with PNW BOCES:
School / District

_____ *Consultant*

_____ *audience/# of participants*

_____ *topic*

_____ *dates*

Daily Rate:	# of Days:	
Hourly Rate:	# of Hours:	
Total Fee		
Other Charges: <i>Administrative Fee 8.3%</i> <i>(applies to non-BOCES districts only)</i>		
TOTAL FEE FOR CONSULTANT SERVICES		

- Your district will be billed through BOCES billing as the days are worked (the PNW BOCES On-Site Standards and Assessment Staff Development Service is CoSER aidable).
- Any change to the number of days on this contract must be communicated to both the consultant and PNW BOCES.

If you agree to these services, please sign below:

Signature of Superintendent or Business Manager

Date

Please return to: Gina Pullissio
P/NW BOCES
200 BOCES Drive
Yorktown Heights, NY 10598

TEL: 914-248-2338
FAX: 914-248-2390
gpullissio@pnwboces.org