



April 6, 2022

Mr. Lee Pavone, Senior Mechanical Engineer  
School Facilities Management  
Yonkers Public Schools  
1 Larkin Center  
Yonkers, NY 10701

**Re: Proposal for “Replacement of Ceilings & Lights – Phase 2” at Roosevelt High School, YPS #10891**

Dear Mr. Pavone:

Eisenbach & Ruhnke Engineering, P.C. (E&R) is pleased to provide a proposal for the “Replacement of Ceilings & Lights – Phase 2” at Roosevelt High School. E&R will provide the following architectural/engineering services as required under our “On-Call” Architectural/Engineering services Contract 2020-00000594.

The proposal scope of is as follows:

1. Perform Phase 2 surveys of existing conditions for any changes.
2. Develop new construction bid drawings and technical specifications for replacement of ceilings and lights in the hallways and stair towers of the Library Wing and Cafeteria. Includes designs for affected HVAC, fire alarm, security, and emergency lighting.
3. Bid & Negotiations:
  - a. Attend Pre-Bid Conference and address bid RFIs.
  - b. Attend Pre-Award Meeting of 2 lowest bidders for determination of responsive bidder and recommendation of award.
4. Construction Administration:
  - a. Review and approval of submittals.
  - b. Respond to field RFIs.
  - c. Attend kick-off meeting and weekly construction meeting through duration of CA phase.
  - d. Perform construction inspections of progressed work, Punchlist and Punchlist closeout. These will be performed during weekly construction meetings
  - e. Review and approval of contractor payments and Closeouts Document (O&Ms & warranties).
  - f. Attend to change orders for unforeseen conditions and omissions. Owner directed extra work, to be compensated under additional services fee.

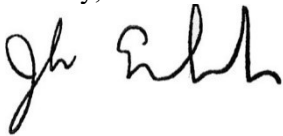
E&Rs total fee for both schools is in the amount of \$27,000 and compensation for each of the tasks for each school listed above is broken out in the following page Schedule Lump Sum Fees for Basic Services:

To: L. Pavone  
Date: October 15, 2021  
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SCHEDULE AND LUMP SUM FEES FOR BASIC SERVICES		
Replacement of Ceilings & Lights – Phase 2		
PROJECT PHASE	DURATION (WEEKS)	FEE PROPOSED
Repackage Construction Bid Documents	4	\$15,500
Bidding & Negotiations	4	\$2,000
Construction Administration (CA)	8	\$7,500
Reimbursables for sampling, testing, printing, postage and other additional engineering services that may be required by YPS. Consultant's proposed Markup on reimbursables % <u>10</u>	NA	\$2,000
<b>Total Fee</b>		<b>\$27,000</b>

If you should any questions or concerns, please do not hesitate to give me a call.

Sincerely,



Jack Eisenbach, P.E.  
President