



45 KNOLLWOOD ROAD, STE 401, ELMSFORD, NEW YORK 10523

JOSEPH FULLER JR., AIA  
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June 17, 2020 (revised 6/26/20)

Mr. Minaz David  
Sr. Development Project Manager  
Yonkers Public Schools  
One Larkin Center – 3<sup>rd</sup> Floor  
Yonkers, NY 10701

RE: SELECT ROOF & MASONRY RESTORATION AT  
PALISADES PREPARATORY SCHOOL  
YPS #: 10859 - BID # IFB: 6429-a  
FULLER & D'ANGELO PROJECT #: 19343.00

Dear Minaz,

As requested, the following is Fuller & D'Angelo's proposal to provide enhanced construction administration services for the above referenced project.

Fuller and D'Angelo will provide a full-time, on-site, Construction Manager assigned to this project. Services provided shall be thorough, examining all new construction work for conformance to the design plans and specifications. Construction Manager will be on-site whenever contractors are working.

Services to be provided are as follows:

- Monitor all construction work being completed and note any construction work deviating from the design plans and specifications.
- Coordinate construction activities with YPS staff.
- Review construction staging areas and coordinate with YPS required access.
- Compile and record contractor's request for information and design team responses.
- Review completed work for conformance to contract requirements.
- Review contractor's request for payments against completed work.
- Maintain daily records and logs of significant construction events and construction n personnel on-site.
- Review and comment on anticipated construction schedule.
- Maintain record copy of any construction changes or revisions.

This fee shall be based on the following anticipated construction schedule:

- August 1, 2020 through September 5, 2020 – Full day, Six days /week.
- September 7, 2020 through October 16, 2020 – ½ day 5 days/week, 1 full day/week
- October 16, 2020 through November 27, 2020 – As required to review punch list completion

Services will be provided in compliance with current YPS contract.

The following items are not included in this proposal:

Hazardous material testing or abatement documents  
Destructive test cuts or probes  
Field material testing during construction.

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The above listed work shall be provided for the fees as follows:

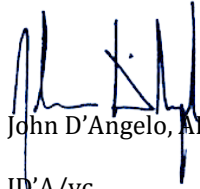
• August 1, 2020 through September 5, 2020 -	\$24,800
• September 7, 2020 through October 16, 2020 -	\$12,800
• October 16, 2020 through November 27, 2020 -	<u>\$ 3,200</u>
Total Fee	\$40,800

- The above fee is a total estimated **Not-To-Exceed** maximum cost. We will invoice actual man-hours expended at the hourly rates established by our current contract.
- Should additional services be authorized, they shall be rendered at the hourly rates included in our current contract, or as mutually agreed.

All required printing at various phases is included in above fees.

If you should require any additional information, please do not hesitate to contact us. Thank you.

Sincerely,



John D'Angelo, AIA, LEED AP  
JD'A/vc

RE: PALISADES PREPARATORY SCHOOL

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