

## PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Just Right Reader will provide Teacher Training and English Library Classpacks (Kindergarten to High Interest) and Spanish Take-Everywhere Literacy Packs™ to grades K-2. Classpacks include sets of six (6) English Library titles, best used for small-group reading. Take-Everywheres are specially curated sets of books using student reading assessment data to meet their unique phonics needs to Museum School 25

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

\$55,937.25

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Students and Teachers of Museum School 25

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Just Right Reader, Inc.-Jennifer Iannazzo

- 4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No subcontractors will be utilized.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

A dedicated Partnership Manager (PM) serves as the primary point of contact, collaborating with district leadership to develop a customized implementation plan outlining key milestones, timelines, and deliverables. The PM will manage the onboarding process and provide regular updates to maintain alignment with contract goals, fostering open communication and a feedback loop for continuous monitoring and improvement.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)  
The District will look at MAP Assessment Data from Fall to Spring for the 2024-2025 schools year.  
Note: External Evaluator are not required for 1003a.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Just Right Reader, Inc.  
Vendor Address: **5473 Blair Rd, Suite 100, PMB 98000, Dallas, TX 75231-4227**  
Vendor Phone No.: 877-415-7323  
Vendor Business Status: C Corp  
Vendor Contact Name: Jennifer Iannazzo  
Vendor Contact Email: [jennifer.iannazzo@justrightreader.com](mailto:jennifer.iannazzo@justrightreader.com) / schools@justrightreader.com  
Tax ID No.: 90-1903772

School District Administrator Name: Dr. Erik Wright  
School District Administrator Title: Associate Superintendent  
School District Administrator Phone No.: 914-376-8066  
School District Administrator Email: ewright@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, the services and materials provided support the 1003a grant. The services will assist the schools in accountability

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

Yes

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Yes, we will request Student's Name, Grade Level, Homeroom number, Teacher's Name, and Reading Data to create customized sets of books in order to support student success in literacy and foundational skills in reading.

Performance Based Guidelines  
Reviewed and approved by:

*EH Wight*

\_\_\_\_\_  
(Signature of School/District administrator/employee)

*Eric Wight*

\_\_\_\_\_  
(Printed Name)