



## TECHNOLOGY REQUEST FORM

<b>REQUESTING DEPARTMENT</b>	SCHOOLS FACILITIES MANAGEMENT	<b>DATE</b> 4-12-23			
<b>Rationale for this request and room number where item will be used.</b>	Annual Renewal The services of Brightly (formerly Dude Solutions) internet based facilities management systems for use by Facilities and the IT Departments. These are proven assets to the district. The work order management and inventory control systems allow ready access for requesters and supervisors to information on status of work orders and inventory requests, and administrator's access to critical benchmarking data. This information is accessible from any computer or smartphone. <span style="background-color: yellow;">effective July 1, 2023 – June 30, 2024</span> <span style="background-color: yellow;">Pending Board Approval June 21, 2023</span>				
<b>Account Number and Type of Funding:</b>	SMF General Funds – 450.5150.100000.1620.B2300 Technology General Funds – 450.5164.100000.2630.B2300				
<b>QUANTITY</b>	<b>ITEM #</b>	<b>Will this item be used in a classroom or office?</b>	<b>DESCRIPTION OF ITEM AND HOW IT WILL BE USED</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
1 YEAR	Invoice # 205556		YPS DISTRICT WIDE	1	\$33,009.48
<b>TOTAL \$33,009.48</b>					

4/12/23  
 Requesting Administrator's Signature and Date

4/13/23  
 Budget Analyst's Review

**ALL APPROVALS MUST BE OBTAINED PRIOR ENTERING A REQUISITION IN NEW WORLD**

4/12/2023 Director of Infrastructure Technology's Signature and Date	Approved	<input checked="" type="checkbox"/>	Denied	<input type="checkbox"/>
4/13/2023 Director of Instructional Technology's Signature and Date	Approved	<input checked="" type="checkbox"/>	Denied	<input type="checkbox"/>
4/13/23 Manager of Administration's Signature and Date	Approved	<input checked="" type="checkbox"/>	Denied	<input type="checkbox"/>
4/14/23 Superintendent's Signature and Date	Approved	<input checked="" type="checkbox"/>	Denied	<input type="checkbox"/>

REQ#:	P.O. #	FIXED ASSET CONTROL#