

Unless indicated otherwise, all extraneous expense, such as labor for asbestos surveys and sampling and laboratory testing of environmentally hazardous materials, special inspections, additional printing or increase in deliverables beyond that listed elsewhere, incurred by the Consultant that are directly and solely required to complete the work in this proposal will be reimbursed by the YPS at direct costs plus the consultant's proposed markup. The Original receipts are required to receive reimbursement. Travel, lodging and meals will not be compensated *without prior written authorization* to do so by the YPS.

The Consultant shall include on separate letter head a proposal of unit prices for all required asbestos laboratory testing and asbestos survey and sampling labor rates.

Additional services and Reimbursable will be paid out of funds set aside solely for that purpose. These funds are to be used at the discretion of the YPS and are not to be considered part of the contract total.

Table 3.01		
KITCHEN WALK-IN FREEZER/REFRIGERATOR REPLACEMENT & NEW PLAYGROUND EQUIPMENT AND SAFETY SURFACING AT PEARLS HAWTHORNE SCHOOL		
RFP 420-21-32	PROPOSED PROGRESS SCHEDULE AND LUMP SUM FEES FOR BASIC SERVICES	
PROJECT PHASE	DURATION (Weeks)	FEE
Kick-off	1	\$ 720.00
Schematic Design	2	\$1,400.00
Design Development	4	\$5,800.00
SED Submission & Construction Documents	8	\$2,960.00
Bidding and Negotiation	4	\$ 720.00
Construction Administration	12	\$2,900.00
Additional Services Reimbursables Consultants Proposed		\$10,000.00
Markup <u> 0 </u> %		
TOTAL		\$24,500.00

TOTAL SUM OF THIS PROPOSAL Twenty Four Thousand, Five Hundred and 00/100(\$24,500.00) Dollars

3.03 HOURLY PAYMENT RATES FOR VARIOUS TITLES

The Consultant will be compensated for time and material work beyond the original scope of work at the rates submitted previously.

3.04 PAYMENTS

Unless indicated otherwise, payments for services shall be billed and payable on a monthly basis. All requests for payment (requisitions) ***must include the following***:

1. Cover letter on the Consultant's letterhead with original signature requesting payment (separate for each school). All billing must be kept separate for each school. This letter must indicate:
 - a) YPS Contract No.
 - b) The Project Number being billed
 - c) Original contract amount for each school
 - d) Contract amendments (if any) and revised contract amount
 - e) Sequential Payment Requisition No.
 - f) Lists of attachments.
 - g) Summary of amount due for this requisition and amount left in contract.
2. Back-up receipts for reimbursables.
3. Invoice(s) showing amount(s) due for each project.
4. For Additional Work and Asbestos Surveys only: Payroll reports showing employee(s) being charged to the project.