

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Castle Learning is a web-based resource for supporting core curriculum instruction using a bank of over 150,000 content questions. The questions are aligned to standards, rigor, levels, topics, and include instructional feedback for students. Instant grading and assessment provide an evaluation to the strengths and weaknesses of a student or group. The mission is to help the teacher be more effective and grow the academic achievement of the student.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

User account implementation with district's technology team and Castle Learning support. Scheduling and implementation of professional development with district and Castle training team. The amount is \$81,836.25

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)
Individual user accounts for all students, teachers, and administrators.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The Castle Learning Support Team including, but not limited to:

Scott Fischer, *President*

Ron Borowski, *Director of Support & Training*

Kim Marie Connor, *Training Manager*

Judy Lankes, *Sales Support Specialist*

Customer Support Personnel

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Castle Learning will provide an automated monthly activity report to designated administrators. Castle Learning is willing, and in conjunction with the school district, to educate parents on the resource made available by the district. A "Parent Plan of Participation" is recommended. Product combinations can come in the forms of emailed newsletters, blogs, some social media, webinars, district presentation, staff development and more.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Based on usage reports the cumulative student data can be correlated to academic growth and state testing results.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Castle Software, Inc.
Vendor Address: 1501 Reedsdale Street, Suite 5000 Pittsburgh, PA 15233
Vendor Phone No.: 412-360-8703
Vendor Business Status: (corporation, non-profit individual, unincorporated)
Vendor Contact Name: Judy Lankes
Vendor Contact Email: jlankes@castlelearning.com
Tax ID No.:

School District Administrator Name: Elan Kheyman
School District Administrator Title: Director of Instructional Technology
School District Administrator Phone No.: 914- 376-4773
School District Administrator Email: ekheyman@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

No.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes, student information will be needed for processing individual user accounts. The information required is first and last name, grade level, and student ID number. There is no other personal information required. The student information is for educational purposes at the district or for the student/parents. Student data is not shared to any third parties.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Student data will be retained and assessed only for the use by a teacher, administrator, student or parent to aid in-district instruction.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

ELAN KHEYMAN

(Printed Name)