

## PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The Center for Technology and School Change (CTSC) at Teachers College, Columbia University, will provide consulting services to the Yonkers Public Schools to support K-12 teacher professional development integrating technology into teaching and learning in the classroom. The main objective of this project is to increase teacher technology fluency by creating new opportunities for educator hands-on learning. This project will also build the capacity of educators to design innovative, standards-based learning experiences for students.

Consulting services will consist of organizing, designing, and delivering in-depth professional development for teachers tied to agreed-upon district goals. The Center's overall professional development approach includes a focus on content in relation to a technology integration design process

2. AMOUNT OF SERVICE?

6.5 billing days during the week of July 10-14. \$1,739/day for a total of \$11,303.50 Appendix B details the scope of work.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

The series is designed to serve PreK-12 educators.

4. WHO WILL PROVIDE SERVICES?

The project will be overseen by Center for Technology and School Change Executive Director, Dr. Ellen Meier and Senior Associate Direct of Professional Learning, Karen Kirsch Page. Dr. Meier received her doctorate in Organization and Leadership from Teachers College. She began her career as a teacher and later worked with numerous state and federal innovation programs in the area of school improvement and technology, particularly in urban settings. In collaboration with the CTSC Facilitators, she has articulated a curriculum design approach to help teachers integrate technology. She has served as Co-Chair to the State of New York Technology Policy and Practices Council, formed by the Regents of the State of New York to advise the regents on policy issues related to the use of technology in achieving Regents'

goals. She is also an Associate Professor in the Department of Mathematics, Science, and Technology at Teachers College, Columbia University. Ms. Page worked as a K-8 technology and STEM teacher and instructional coach in San Francisco in a K-8 school where she designed a STEM and Digital Arts electives sequence. In addition to leading the professional development team at CTSC, Ms. Page has provided instructional and curricular design support for K-12 teachers both in the U.S. and Africa where she co-founded a free annual education technology conference for underserved teachers now going into its eighth year. Ms. Page is passionate about helping schools and organizations around the world create a culture receptive to implementing technology for creative teaching and learning.

Jackie Pilati and Kim Van Wyck, both Professional Development Associates at CTSC, will work directly in the school with the teachers. Jackie Pilati is bringing over 15 years of teaching experience in general and special education settings throughout New York City and Sonora, México. Jackie is an urban agriculturalist working on seed sovereignty and plant breeding projects to build climate and community resilience. She is passionate about working at the intersection of science education, technology, food justice, and culture. Kim Van Wyck has an M.A. in Education Policy from Teachers College, Columbia University and an M.A. in Teaching from Saint Mary's College of California. Kim was an educator in the Bay Area for eight years teaching both middle and elementary school. Her teaching philosophy was to foster culturally responsive learning environments designed to promote empathy and encourage civic participation. Kim believes strongly that a quality 21st century education must include digital literacy and equitable access to technology

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.** NA

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

A final professional development report will be submitted at the end of this contract period. Ongoing communication has been established with Elan Khaeyman, Sicarah Fields, and individual building principals.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES?

The CTSC team will collect, analyze, and collate data for an external evaluator, as requested. Data includes project activity plans from teachers working with the grant. In addition, teachers will be asked to complete surveys at the beginning and of their work with us, to determine changes in their use of technology in the classroom. Professional Development evaluations are completed after every workshop.

**7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name: Center for Technology and School Change, Teachers College, Columbia University (CTSC)  
Vendor Address: 525 West 120<sup>th</sup> Street, Box 8 New York, NY 10027  
Vendor Phone No.: 212-678-3829  
Vendor Business Status: Non-Profit 501(c)(3)  
Vendor Contact Name: Dr. Ellen B. Meier  
Vendor Contact Email: [ebm15@tc.columbia.edu](mailto:ebm15@tc.columbia.edu)  
Tax ID No.: 131624202

School District Administrator Name: Elan Kheyman  
School District Administrator Title: Director of Instructional Technology  
School District Administrator Phone No.: 914- 376-4773  
School District Administrator Email: [ekheyman@yonkerspublicschools.org](mailto:ekheyman@yonkerspublicschools.org)

**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? No IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

**9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? No IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

**10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? No IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Performance Based Guidelines  
Reviewed and approved by:



\_\_\_\_\_  
(Signature of School District administrator/employee)

ELAN KHEYMAN

\_\_\_\_\_  
(Printed Name)