

November 1, 2024



Yonkers Public Schools
One Larkin Center
Yonkers, NY 10701

RE: OverDrive as a sole source provider

To Whom It May Concern:

OverDrive provides a series of services and digital content materials that enable schools and districts to lend popular audiobooks, eBooks, digital textbooks, and other digital content via the school's library website. Uniquely available only from OverDrive as a sole source provider, we offer a system that combines:

- A customized website service for download, instant access and streaming digital materials integrated with the school library's ILS system for real-time student authentication
- OverDrive's top-rated free app (*Sora*) for school users offers students their digital library anytime, anywhere with one-tap reading, assignments, notes and highlights, badges, and reading stats
- OverDrive's student reading app, *Sora*, allows school users access to age-appropriate titles from their local library's OverDrive hosted collection via OverDrive's Public Library Connect (*PLC*).
- OverDrive uniquely offers a Local Content portal for schools, providing the ability to upload locally-produced and self-published digital content into the platform for lending to their students
- OverDrive is the only digital library vendor selling high quality fixed format and read-along ePUB3 content from top trade houses
- OverDrive platform features that provide instant access to eBook and audio formats, including browser-based reading with OverDrive Read, and browser-based listening with OverDrive Listen, all allowing for ease of use with no software installation or device activation required
- OverDrive is the only digital library lending provider that offers downloads in the Kindle format and compatibility with all generations of the Amazon Kindle, the most popular and widely used eReading device on the market
- OverDrive's proprietary browser-based formats are able cache the content for offline usage and does not require active internet connection to read/listen to the digital content
- OverDrive APIs, available via the OverDrive Developer Portal, allow for integration of digital content with library discovery tools
- Control for the library to set digital book lending policies and manage access and usage of materials
- Download eBooks capable of operating on portable devices such as iPads, Chromebooks, as well as all generations of Amazon Kindle (*exclusive to OverDrive*)
- Download audiobooks and music with accessibility features for the blind and visually impaired
- OverDrive MP3 Audiobooks compatible with MAC/OS, iPods and other Apple devices

As a result of the combination of the above referenced items, as well as OverDrive, Inc.'s continued innovation, library and school market leadership, proven success and secret processes, OverDrive, Inc. is the sole vendor to offer these unique services and sought after materials. Please do not hesitate to contact me for further information.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steve Potash", is written over a horizontal line.

Steve Potash, CEO

OverDrive, Inc.

World Headquarters | One OverDrive Way | Cleveland, Ohio 44125 USA

P +1.216.573.6886 | F +1.216.573.6888 | www.overdrive.com



YPS Vendor/Partner Evaluation Form

An evaluation of partnerships throughout the District

Evaluator Name: Dr. Cynthia Y. Palmer

Role: Director of Library Services

General Information			
Grant Name		Contract Amount	\$2,500.00
Partner/Partner	OverDrive NYReads	Date of Service(s)	November 2024-November 2025
School Site(s)	District access via Clever digital platform		

1. Were there three quotes for vendor services?

- YES (if yes, please list vendors below)
 NO (if no, please explain)
 N/A

Explain:

Value pricing via Dream Consortium membership

2. In what ways does this vendor/partnership align to our Districts mission/vision/strategic plan?

Aligned to the strategic plan and goal 1: Student Achievement, access to academic databases from Gale Databases.

3. What was the primary goal of the partnership? (Fill the option(s) that most closely relates to the main objective of the partnership.)

- To provide PD to a certain population of the schools.
 To provide programmatic support to the schools.
 To provide tutoring or instructional support.
 To help to assess current practices.
 To connect the schools with other resources.
 To help to develop curriculum and activities for the district, school or classroom.
 To support mental and emotional health
 Other: _____

4. Were the specified goal(s) and objectives reached?

- YES
 NO (if no, please explain)
 N/A

Explain: Expanding available academic database access to resources promoting critical thinking and PBL resources.

5. Did this partner deliver on the expected agreement and outcomes?

- YES
 NO (if no, please explain)

Explain: We received the agreed upon access to academic resources for students towards improved academic outcomes.

6. Did this partner supply appropriate materials and supplies necessary to accomplish goals and outcomes?

- YES
- NO (if no, please explain)
- N/A

Explain: Resources span from Gale Academic One File to The New York Times

7. Did this partner provide adequate feedback and support?

- YES
- NO (if no, please explain)
- N/A

Explain: This is a renewal resource/digital platform

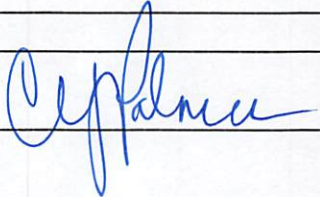
8. Please complete the Vendor/Partner Assessment Criteria scale below and rank this partner on the following areas:

Vendor/Partner Assessment Criteria					
Criterion	(1) Ineffective	(2) Somewhat Ineffective	(3) Somewhat Effective	(4) Effective	(5) Highly Effective
Preparation: <i>Provides high-quality services to meet goals</i>					X
Competency: <i>Knowledge of craft</i>					X
Flexibility: <i>Willingness to change or compromise</i>					X
Consistency: <i>Schedule & routine</i>					X
Organization: <i>Structured, orderly, & efficient use of time management</i>					X
Professionalism: <i>Interactions are cordial & respectful</i>					X
Overall Experience with partner					X

9. Please indicate specifically how the vendor/partner impacted student achievement, leadership development or district operations. **Note: Please provide documentation and evidence of impact of vendor/partner services.**

Gale databases are a main focus/resource for digital academic resources , including platforms housing Scientific reports and Culinary Arts to name a few areas for academic focus/research.

10. Use the space below to provide any additional feedback you think would be helpful:

Signature of Evaluator 

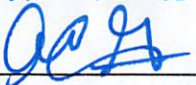
Date: 11/26/24

***** FOR PEER REVIEW ONLY *****

Vendor/Partner Peer Review Criteria					
Criterion	(1) Ineffective	(2) Somewhat Ineffective	(3) Somewhat Effective	(4) Effective	(5) Highly Effective
Impact: Based on artifacts/evidence/ evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Overall Experience with partner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Peer Reviewer A. Colon Garcia

Date: 11/26/24

Signature of Peer Reviewer 

Date: 11/26/24

PRODUCT SPOTLIGHT

Gale Academic OneFile

EQUIP RESEARCHERS WITH TRUSTED SOURCES

Take your learners from overwhelmed to optimistic in just a few clicks. As Gale's largest periodical collection, *Gale Academic OneFile* can help them get there by pinpointing authoritative content directly related to what they are currently studying. They'll have access to millions of articles from over 17,000 scholarly journals and other sources—including thousands of podcasts and videos. The result? Learning becomes less about searching for answers and more about finding them.

EMPOWER CURIOUS MINDS THROUGH GREATER UNDERSTANDING

PROVIDE ACCESS TO RELEVANT CONTENT

Periodical content is aligned to the curriculum for maximum impact in *Gale Academic OneFile*. Users can browse extensive coverage in these subject areas:

Biology | Chemistry | Criminal Justice | Economics | Environmental Science
History | Marketing | Political Science | Psychology

EXPLORE OPTIMIZED SEARCH RESULTS

Full-text scholarly articles are discoverable with Google Scholar. Content is also highly findable via detailed indexing, discovery services, MARC records, and through Gale's *InterLink* technology—which connects periodicals to eBook content.

CONTINUE THE RESEARCH JOURNEY

Additional content of interest is offered through the "Related Resources" feature, which recommends up to 12 articles that are similar to the document currently in view.

more 

EMPOWER™

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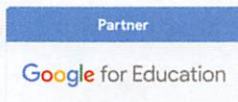
 **GALE**
A Cengage Company

“IT’S ALL REALLY ABOUT EFFICIENCY . . . STUDENTS WANT TO FIND EXACTLY WHAT THEY NEED, AS COMPLETE AS POSSIBLE, SO THEY DON’T FEEL LIKE THEY’RE WASTING THEIR TIME.”

Gale Academic OneFile User

THE POWER OF COLLABORATION

Extend the reach of your resources. Integrated **G Suite for Education** and **Microsoft Office 365** tools enable users to easily share, save, and download content—including highlights and notes.



Product screen capture as of August 2019. Actual interface may vary.

SUPPORT DIFFERENTIATED LEARNING

ARTICLE- AND INTERFACE-LEVEL TRANSLATION

Deliver content in over 30 languages on screen, and read aloud with ReadSpeaker text-to-speech technology. Audio files can be downloaded and saved onto a mobile device.

CITATION TOOLS

Integrated directly into the user’s workflow from single or multiple documents to services like EasyBib or NoodleTools. MLA, APA, and Chicago-style citations are supported.

TOPIC FINDER

Expand and refine search results through this visual search tool that enables users to discover new topics and keywords.

Accessing current, leading periodical content on a variety of subjects is a requirement for students, faculty, and any thorough researcher. *Gale Academic OneFile* provides scholarly, contemporary content aligned to their curricula.

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MORE**



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REQUEST FOR NON-COMPETITIVE CONTRACT - FOR BOCS APPROVAL ON: December 31, 2024

This form must be completed by Department Heads or their designee when requesting contracts where a determination has been made that seeking competition would not be in the best interest of the taxpayers. Completed form must be attached to all resolutions and requisitions. Check off each box that applies and provide the required detailed reasons in the JUSTIFICATION section.

VENDOR INFORMATION

Vendor Legal Business Name: **OverDrive, Inc.**

Vendor Address: **One OverDrive Way Cleveland, Ohio 44125**

Vendor Main Point of Contact: **Christa Taylor**

Title: Account Executive Phone: 216-573-6886 Ext. 1334 Email: ctaylor@overdrive.com

Detailed Description of Service and Contract Term: **Renewal of NYReads Content Bundle for the NYS Dreams Consortium digital platform for academic databases**

Total Cost and Method of Compensation: **\$2,500.00**

EXCEPTIONS PER SECTIONS 6 (D) AND 6 (Q) OF THE CITY'S PROCUREMENT POLICY

- Contracts with medical or health-related entities.
- Contracts with lecturers, other educational professionals or experts, and institutions.
- Procurements which involve the expenditure of federal or state assistance where and to the extent that federal or state law, rules, or regulations conflict with the provisions of the procurement policy.
- Contracts with not for profit organizations for the support, enhancement, or preservation of cultural resources and the arts.
- Other contracts deemed to be in the best interests of the District; however, any such request for this exemption shall be made by submission of a written recommendation, including sufficient justification by the department head certifying that such exemption is necessary and appropriate in order to further the best interests of the District.

SOLE SOURCE: Only one vendor is capable of providing the service.

SINGLE SOURCE: The service is available from more than one source, but for particular reasons it must be procured from a specific vendor.

- Single Source: Upgrade to existing software available only from the software developer who sells on a direct basis.
- Single Source: Upgrade to existing software available only from the software developer's designated Value Added Reseller for this territory.
- Single Source: Continuation of an on-going service already procured from this vendor. Provide the reasons why it would not be prudent to procure these services from another vendor.

cup Single / Sole Source: Sole provider of a patented or licensed service.

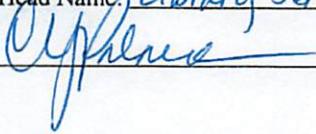
Single / Sole Source: The requesting Department can demonstrate that such services, due to unique or special circumstances, cannot be procured through a competitive Request for Proposal process.

REQUIRED JUSTIFICATION: Provide detailed reasons why it is in the best interest of the taxpayers to contract with this vendor without competition. List other vendors and quotes that were obtained during the process.

This no cost pilot is being implemented to explore the viability and feasibility of the HMH Into Reading/Arriba Lectura core ELA curriculum for implementation in the Yonkers Public Schools District beginning in the 2025-2026 school year.

APPROVAL: I certify that to the best of my knowledge the information above is a complete and accurate justification for the competitive procurement of these services.

Department / Department Head Name: Library Services / Dr. Cynthia T. Palmer

Signature:  Date: 11/22/24