



# AIA<sup>®</sup> Document G701/CMa<sup>™</sup> – 1992

## Change Order - Construction Manager-Adviser Edition

<b>PROJECT</b> ( <i>Name and address</i> ): Yonkers Public Schools Wm Boyce Thomson Exterior Envelope, Windows, Doors, Site & Security	<b>CHANGE ORDER NUMBER:</b> HC 001 <b>INITIATION DATE:</b> 8/8/2019	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>CONSTRUCTION MANAGER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR</b> ( <i>Name and address</i> ): Best Climate Control Corp. 760 Koehler Avenue Suite #4 Ronkonkoma, NY 11779	<b>PROJECT NUMBERS:</b> YPS 10817 / SA 1714 <b>CONTRACT DATE:</b> 5/15/2019 <b>CONTRACT FOR:</b> HVAC Construction	<b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>

**THE CONTRACT IS CHANGED AS FOLLOWS:**

CREDIT FOR UNUSED ALLOWANCE (Note that NO allowance was used)

The original Contract Sum was	\$ 42,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 42,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 10,000.00
The new Contract Sum including this Change Order will be	\$ 32,000.00

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is as specified.

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.**

Savin Engineers, PC <b>CONSTRUCTION MANAGER</b> ( <i>Firm name</i> ) 3 Campus Drive, Pleasantville, NY 10570 <b>ADDRESS</b>	Sammel Architecture PLLC <b>ARCHITECT</b> ( <i>Firm name</i> ) 332 Route 100, Somers, NY 10589 <b>ADDRESS</b>
BY ( <i>Signature</i> ) Chris Pateman ( <i>Typed name</i> )	BY ( <i>Signature</i> ) David Sammel ( <i>Typed name</i> )
DATE:	8/17/19 DATE:
Best Climate Control Corp. <b>CONTRACTOR</b> ( <i>Firm name</i> ) 760 Koehler Avenue Suite #4, Ronkonkoma, NY 11779 <b>ADDRESS</b>	Yonkers Public Schools <b>OWNER</b> ( <i>Firm name</i> ) 1 Larkin Center, Yonkers, NY 10701 <b>ADDRESS</b>
BY ( <i>Signature</i> ) Joseph Farruggia ( <i>Typed name</i> )	BY ( <i>Signature</i> ) Jennifer Hubbard ( <i>Typed name</i> )
DATE: 8-9-19	DATE: 4/25/19



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
Tel. (518) 474-3906  
Tel. (518) 474-3906  
www.p12.nysed.gov/facplan/

# CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

**Instructions:** This CERTIFICATION is required for all change orders submitted to SED  
Fill out all three parts completely.

<b>Change Order Number:</b>
HC 001

## Part One - General Information

**Provide separate Change Orders for each Project Number**

SED Project Number	6	6	2	3	0	0	0	1	0	3	0	2	0	0	8	←
	District BEDS Code							Building Identification Number				Project number				

District & Building Name William Boyce Thompson

Type of Project  Reconstruction /Alteration  Addition & Alteration  New Building  Other

Project Description Exterior Envelope, Windows, Doors, Site and Security Improvements

Architect / Engineer firm Sammel Architecture PLLC 332 Route 100, Somers, NY 10589  
name address

Contact Person David Sammel, Architect 914-276-0777 ds@sammelarchitecture.com  
name & title phone number & e-mail

Construction Manager firm Savin Engineers 3 Campus Drive, Pleasantville, NY 10570  
name address

Contact Person Chris Pateman, Project Manager 914-769-3200 cpateman@savinengineers.com  
name & title phone number & e-mail

District Contact Person John Carr, Exec.Director, School Facilities Mgt. 914-376-8008 jcarr@yonkerspublicschools.org  
name & title phone number & e-mail

## Part Two

**Provide the following information for each individual item in the change order:**

(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By** (Who initiated the change request)
- B. Relationship to Project Scope** (How is this change related to the original project scope)
- C. Basis of Need** (Describe why the change is needed)
- D. Description of Work** (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

<p>N/A - This Change Order is a credit for the entire allowance. No work was charged against the allowance.</p>
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# CHANGE ORDER CERTIFICATION

**Part Three**

**1** Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

**2** Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

11/26/19

Date
Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

**3** Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

8/17/19
Sammel Architecture PLLC

Date
Architectural / Engineering Firm Name

David Sammel

Date
Signature and printed name of the Architect or Engineer