



AGENDA ITEM

Meeting Date: 8/21/2024 - 6:00 PM

Category: OFFICE OF MANAGEMENT, ADMINISTRATION, PLANNING AND OPERATIONS






Type: Action

Subject: 9.17 Yonkers Public Schools Bus Monitors NYSED Mandated Professional Development Workshops, Pre-Service, Basic Course & Physical Performance Tests for the 2024-2025 Academic School Year - Velez

District Goals: Goal 2 Professional Development
Continue to develop teacher content and pedagogy to increase opportunities and outcomes for each student.

Enclosure: Schedule A
Schedule B
BOCS Worksheet
Attendant Refresher Certificate
NYSED School Bus Attendant PPT Form

File Attachment:

-  Schedule B.pdf
-  Attendant Refresher Course.pdf
-  Schedule A.pdf
-  NYSED School Bus Attendant PPT Form.pdf
-  BOCS- Velez SBDI Training 24-25SY.pdf

Rationale: As required Yonkers Public Schools Board of Education is requesting to purchase professional development workshops for YPS school bus monitors as mandated by NYSED. Transportation department will contract certified School Bus Drivers Instructor.

Vendor/Instructor: Baltazar Velez. 309 North Broadway Apt., 1E, Yonkers, NY 10701

Amount: Not to Exceed \$3525.00

Term: Academic School Year 2024-2025

Scope: To teach the mandated workshops not limited to pre- service (new hires) basic course (bus monitors under a year of employment), physical performance test (eligible bus monitors only)

Funding: Projected cost not to exceed \$3,525.00 for academic year 2024-2025.

General Fund: 450-5142-100000-5510-B2300

Sponsored By: Andrew Geldmacher, Director of Transportation

Resolution WHEREAS the Board of Education wishes to enter into a contract with various vendors as mentioned above on resolution transportation to purchase professional development workshops to meet NYSED school bus monitor mandated trainings for the 2024-2025 school year,

WHEREAS the district administration has designed in conjunction with various vendors as mentioned above on resolution, a program

which meets the objectives set forth by the Board and the New York State Education Department, and,

WHEREAS the District has determined that these services can best be provided by various vendors as mentioned above on resolution, and,

NOW THEREFORE BE IT RESOLVED: That the Board of Education hereby authorizes the Superintendent of Schools to enter into an agreement with various vendors as mentioned above on resolution at a cost not to exceed \$3,525.00.

It is acknowledged and agreed that pursuant to the terms of that certain inter-municipal agreement by and between the City of Yonkers Board of Education ("BOE") and the City of Yonkers (the "City") as filed in the Office of the City Clerk on June 16, 2014, the terms of this agreement are subject to review and revision by the Corporation Counsel, as well as approval by the City's Board of Contract and Supply.

Approvals:

Recommended By:

Signed By:



Andrew Geldmacher - Director of Transportation

Signed By:



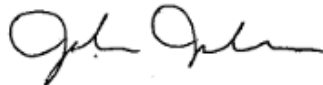
Dr. Frank Hernandez - Associate Superintendent

Signed By:



Tom Collich - Purchasing Director

Signed By:



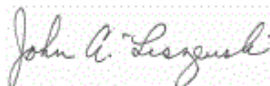
Finance Department - Finance Reviewer

Signed By:



Elizabeth Janocha - Deputy Commissioner

Signed By:



John Liszewski - Commissioner

Signed By:



Matthew Gallagher - Corporation Counsel

Signed By:



Anibal Soler, Jr. - Superintendent of Schools

Vote Results:

Original Motion

Member **Dr. John Castanaro** Moved, Member **Felix Rios** seconded to approve the **Original** motion 'WHEREAS the Board of Education wishes to enter into a contract with various vendors as mentioned above on resolution transportation to purchase professional development workshops to meet NYSED school bus monitor

mandated trainings for the 2024-2025 school year,

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The motion **Carried 8 - 0**

Kevin Cacace	Yes
Dr. Rosalba Corrado Del Vecchio	Yes
Dr. John Castanaro	Yes
Rosemarie Linton	Yes
Gail Burns	Yes
Sheila Greenwald	Yes
Lawrence Sykes	Yes
Felix Rios	Yes

<u>RECOMMENDATIONS FOR NEW CONTRACTS</u>	
Vendor Name:	Baltazar Velez
Term/Duration of Contract:	2024-2025 School Year
Amount of Contract:	Not to exceed \$3,525.00
Account: (general fund, grant, capital)	GF 450.5142.100000.5510.B2300
Scope/Services:	Provide professional development services to meet NYSED School Bus monitor mandated training and physical performance test
Form of Procurement Undertaken: (GML 103-competitive sealed bidding; GML 104b-not subject to competitive sealed bidding)	GML 104B
Manager and Department Requesting Services:	Andrew Geldmacher
<u>RECOMMENDATIONS FOR CONTRACT AMENDMENTS</u>	
Contract No. / Vendor Name:	
Original Term of Contract:	
Original Amount of Contract & Date of BOE/BOCS Approval:	
Scope:	
Details of Previous Amendments:	
Details of New Amendment:	
Account:(general fund, grant, capital)	
Form of procurement:(GML 103-GML 104b)	
Manager and Department Requesting Services:	

NYSSED SCHOOL BUS ATTENDANT/MONITOR PHYSICAL PERFORMANCE TEST

Monitor/Attendant's Last Name	First Name	MI	Monitor/Attendant's Signature	
Street Address		County	City	State Zip Code
Social Security Number (Last 4 Digits)	Vehicle Type		Monitor/Attendant DOB	Monitor/Attendant School Type: <input type="checkbox"/> Public <input type="checkbox"/> Non-Public
Test Type: <input type="checkbox"/> New Monitor/Attendant <input type="checkbox"/> Biennial <input type="checkbox"/> Return to Duty			Test Location:	
Monitor/Attendant School District (Employer or Client):			Monitor/Attendant Bus Contractor:	

SBDI: See PT901 for complete guidelines for this test. Check "PASS" or "FAIL" for each standard. Stop the test immediately if any item is failed. Enter time for timed standards. If a timed test is not completed, enter "DNC" (Did Not Complete).

Standard #1	Bus Steps	Time: _____	(3 trips up & down in 30 seconds)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Standard #2	Door		(Manually open and close the service door 3 times)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Standard #3	Emergency Exit	Time: _____	(Front passenger seat and out exit in 20 seconds)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Standard #4	Weight Drag	Time: _____	(125lbs. 30 feet in 30 seconds)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

In Accordance with the Commissioner's Regulation 156.3, and guideline PT901, and with knowledge of his/her duties, I certify that the above named Attendant/Monitor (check one):

- Has passed all four standards and **is qualified** by the physical performance standards
 Is NOT Qualified by the physical performance standards.

SBDI Information and Signature

SBDI Name (Printed)	SBDI Signature	SBDI #	Date
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Copy #1 -placed in Employee's file. Copy #2 -for NYSED, EMAIL ONLY to: Transportation@nysed.gov. Copy #3 -for tested employee. Copy #4 -for SBDI's records



ATTENDANT REFRESHER CERTIFICATE

Transportation Department

August 2023 thru June 2024 Academic School Year

Name: _____

Please print clearly

SSN (last 4 digits only): _____

School: Yonkers Public Schools

This is to certify that the above named attendant has attended a 2-hour safety refresher training in school bus safety as mandated by **Section 156.3 (c) (5) (iv)** of the Regulations of the Commissioner of Education.

Required Refresher Topic:

"Distractions"

The course was completed on _____ between the hours of _____ and _____

Attendant's Signature

Instructor

SBDI or MI #

Instructor's Signature

Check one:

Training Site Name Yonkers Public Auditorium

In-House Training – _____

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

2 Hour NYSED Refresher and physical performance test for bus monitors in compliance with part 156(3) of the NYSED.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The cost not to exceed \$3,525.00 – \$450 per session, up to 55 monitors; \$25 individual physical performance test administered.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Yonkers Public School Monitors

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Baltazar Velez, SBDI CE

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

PPT-Form 910 (Attached) and certificate of compliance (Attached)

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Quality, quantity and value derived from services performed.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: *Baltazar Velez*

Vendor Address: *309 North Broadway. Apartment 1E. Yonkers, NY. 10701*

Vendor Phone No.: *914-755-2080*

Vendor Business Status: (corporation, non-profit individual, unincorporated) *Unincorporated*

Vendor Contact Name: *Baltazar Velez*

Vendor Contact Email: *Baltazar61@gmail.com*

Tax ID No.: *132-44-2766*

School District Administrator Name: *Andrew Geldmacher*
School District Administrator Title: *Director of Transportation*
School District Administrator Phone No.: *914-376-8031*
School District Administrator Email: *AGELDMACHER@YonkersPublicSchools.org*

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**



No

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

N/A

Performance Based Guidelines
Reviewed and approved by:

(Signature of School District administrator/employee)

(Printed Name)