

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

This is an extension of the collaboration between Westchester Community College (WCC) and the Yonkers Public Schools (YPS), to continue to develop and offer activities for the Smart Scholars Early College High School students in which courses are offered at Roosevelt High School of Early College Studies (RHS/ECS). The courses will be taught under the guidelines of the Early College Experience (ECE) program.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

WCC received an estimate from the RHS/ECS of the anticipated number of courses and enrollments for the 2022-23 year. They estimate 17 courses will be taught, resulting in 453 students for an estimated total of 1,350 credits. (Note: these include duplicated student counts and not actual individual enrollments. It is possible that a student will be enrolled in more than one course this year). For a total: \$46,000.90

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

RHS/ECS students, mostly 11th and 12th graders, who have meet all the requirements for eligibility for college credit will be enrolled in dual credit activities through WCC.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The program will be based on collaboration between RHS/ECS teachers/administrators and WCC faculty/administrators. The ECE program administered through the Office of High School Partnerships will provide administration of the WCC college credit courses held at the high school and taught by Roosevelt HS Teachers.

- 4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No, there are no other providers/contractors in terms of this agreement.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

WCC's Early College Experience has been collaborating with RHS/ECS as well as at several other Yonkers high schools for a number of years, so many Yonkers teachers, administrators, and parents are already aware of it. The college is prepared to provide additional information about the program and its results at the request of personnel in the Yonkers Public Schools.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Quality of the partnership will be determined by the responsiveness of RHS/ECS faculty and administration, as well as from the Office of HS Partnerships at WCC in providing the necessary information in a timely fashion. RHS/ECS will be responsible for ensuring that all students identified to enroll in WCC-approved college credit courses have meet the necessary academic benchmarks to meet eligibility requirements and that support is provided to help ensure successful completion of the course. WCC's Office of HS Partnerships will be responsible for ensuring that WCC faculty and staff are recruited, as necessary, to complete the tasks necessary to approve and award college credit.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Westchester Community College
Vendor Address: 75 Grasslands Road
Vendor Phone No.: 914-606-6010
Vendor Business Status: SUNY Public College, non-profit
Vendor Contact Name: Vanessa Morest
Vendor Contact Email: Vanessa.Morest@sunywcc.edu
Tax ID No.: FID: 13-6007353

School District Administrator Name: Ms. RoseAnne Collins-Judon
School District Administrator Title: Assistant Superintendent
School District Administrator Phone No.: 914.376.8281
School District Administrator Email: rcollins-judon@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?


Under the SMART Scholars Grant of which WCC is a state approved partner, the expectation is that students will graduate from the high school with up to 24 college credits

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Students registering for college credit must submit registration forms and copies of the high school transcript. No other data is required.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

NO

<p>Performance Based Guidelines Reviewed and approved by:</p> <p> 1/27/22</p> <p>(Signature of School District administrator/employee)</p> <p><u>Mrs. RoseAnne Collins-Judon</u> (Printed Name)</p>
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