



**REQUEST FOR NON-COMPETITIVE CONTRACT - FOR BOCS APPROVAL ON: 5/21/2025**

This form must be completed by Department Heads or their designee when requesting contracts where a determination has been made that seeking competition would not be in the best interest of the taxpayers. Completed form must be attached to all resolutions and requisitions. Check off each box that applies and provide the **required** detailed reasons in the JUSTIFICATION section.

**VENDOR INFORMATION**

Vendor Legal Business Name: **SUNY New Paltz**

Vendor Address: **1 Hawk Drive New Paltz, NY 12561**

Vendor Main Point of Contact: **Andrea Teater**

Title: Phone: **845-257-3494**

Email: **teatera@newpaltz.edu**

Detailed Description of Service and Contract Term: **July 2025 - August 2025**

Total Cost and Method of Compensation: **To provide two in-person professional development workshops on the Science of Reading Fundamentals for certified staff members. Workshops will provide support in learning about the research-based building blocks of reading instruction. The microcredential workshops will cover the five pillars of reading - phonemic awareness, phonics (including alphabetic principle and orthography), fluency, vocabulary, and comprehension. \$6000.00**

**EXCEPTIONS PER SECTIONS 6 (D) AND 6 (Q) OF THE CITY'S PROCUREMENT POLICY**

- ☐ Contracts with medical or health-related entities.
- ☒ Contracts with lecturers, other educational professionals or experts, and institutions.
- ☐ Procurements which involve the expenditure of federal or state assistance where and to the extent that federal or state law, rules, or regulations conflict with the provisions of the procurement policy.
- ☐ Contracts with not for profit organizations for the support, enhancement, or preservation of cultural resources and the arts.
- ☐ Other contracts deemed to be in the best interests of the District; however, any such request for this exemption shall be made by submission of a written recommendation, including sufficient justification by the department head certifying that such exemption is necessary and appropriate in order to further the best interests of the District.

**SOLE SOURCE:** Only one vendor is capable of providing the service.

**SINGLE SOURCE:** The service is available from more than one source, but for particular reasons it must be procured from a specific vendor.

- ☐ Single Source: Upgrade to existing software available only from the software developer who sells on a direct basis.
- ☐ Single Source: Upgrade to existing software available only from the software developer's designated Value Added Reseller for this territory.
- ☐ Single Source: Continuation of an on-going service already procured from this vendor. Provide the reasons why it would not be prudent to procure these services from another vendor.
- ☐ Single / Sole Source: Sole provider of a patented or licensed service.
- ☐ Single / Sole Source: The requesting Department can demonstrate that such services, due to unique or special circumstances, cannot be procured through a competitive Request for Proposal process.

**REQUIRED JUSTIFICATION:** Provide detailed reasons why it is in the best interest of the taxpayers to contract with this vendor without competition. List other vendors and quotes that were obtained during the process.

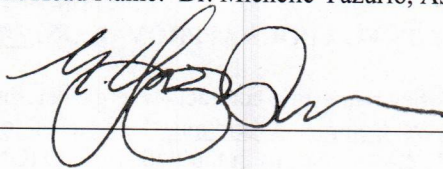
**Yonkers Public Schools is entering into a partnership with SUNY New Paltz to secure the most competitive pricing as it relates to the Science of Reading Fundamentals Microcredential. Through this partnership, Yonkers Public Schools will also have access to consultants from SUNY New Paltz to support with the professional development and curriculum launch in the upcoming school year.**



**APPROVAL:** I certify that to the best of my knowledge the information above is a complete and accurate justification for the competitive procurement of these services.

Department / Department Head Name: Dr. Michelle Yazurlo, Associate Superintendent

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

5/13/25