




One Larkin Center
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MEMORANDUM

Dr. Edwin M. Quezada
Superintendent of Schools

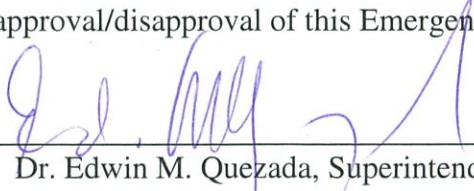
John P. Carr
Executive Director
School Facilities Management

DATE: November 24, 2021
TO: Edwin M. Quezada
FROM: John P. Carr 
RE: **REQUEST FOR EMERGENCY DECLARATION**
RFB 6648 Service and Repair of Electric Motors and Pumps

The vendor currently under subject Contract No.: 2020-0610 has been issued a five (5) day notice of termination, in whole, in the best interest of the School District. The termination will take effect at the end of business (5:00PM EST) on December 3, 2021.

This is to request that an emergency declaration be issued provide these services by an alternate vendor. Timely and complete repairs to pumps and motors is essential for providing heat in the school buildings. The upset cost for this is \$25,000.00 in general funds.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED: 

Dr. Edwin M. Quezada, Superintendent of Schools

DENIED: _____
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/jc
cc: J. Liszewski,
T. Collich,
A. Dilello
R. Sanchez