

PERFORMANCE BASED CONTRACT GUIDELINES

1. **WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?** (Describe in detail any services to be provided or materials to be purchased)
Keys to Abundant Life Inc. (Keys) will be providing healthy culinary classes. Keys will be providing the equipment, supplies, lesson plans, food and instructor for each class.

2. **AMOUNT OF SERVICE?**
(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")
13 sessions

3. **WHO IN THE SCHOOL DISTRICT IS SERVED?**
(Describe whether services are to be provided directly to students, to staff, etc.)
The majority of the services will be with the students only with two classes or so for students with their families.

4. **WHO WILL PROVIDE SERVICES?**
(If individual providers are contemplated, set forth the names and qualifications of the service providers)
Chef Tajah Bracey, a celebrated chef who has been working with Keys to Abundant Life Inc. for four years. She is a small-scale caterer, aspiring food stylist, restaurant manager, and recipe developer. Chef Tajah is ServSafe certified and has a Food Handlers license and a Mobile Food Vendor license.

- 4a. **WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**
No.

5. **WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)
The progress and results of the services will be communicated through the attendance of the students to the class, the ability of the students to identify three healthy foods or new recipes, and the skillset exhibited as a result of the skills taught during class.

6. **HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES?** (Set forth the method which will be used to evaluate contractor's performance)
Quality will be judged by the skillset displayed by the students, the students' abilities to cook, and their ability to identify healthy options.

7. **INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name: Keys to Abundant Life Inc.
Vendor Address: 8 W. 126th Street, NY, NY 10027
Vendor Phone No.: 800.790.8114
Vendor Business Status: (corporation, non-profit individual, unincorporated): Corporation
Vendor Contact Name: Kyira A. Harris
Vendor Contact Email: kyira@keystoabundantlife.com
Tax ID No.: 54-2182134

School District Administrator Name:
School District Administrator Title:
School District Administrator Phone No.:
School District Administrator Email:

8. **ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, the services are pursuant to a grant agreement.

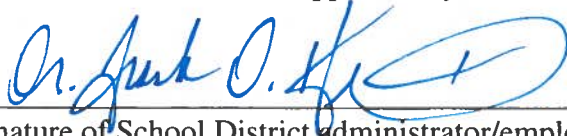
9. **WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

Yes, Keys may be receiving some student or Yonkers Public School data for attendance purposes. We may receive OSIS numbers, if necessary.

10. **WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.**

No.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

Dr. Frank O. Hernandez

(Printed Name)