

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

The purpose and scope of this service is to provide students with the appropriate setting and education plan so that they can thrive during their UPK year and in elementary school and beyond. We will use a curriculum and thematic units plus a number of manipulatives and teacher-created material to reach this goal.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The teacher will be receiving a total of \$40,000. Our curriculum will be \$1,500. Our administrative educational consultant will be \$25,000. These are the associated related fees.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Service will be provided directly to the students. They will receive education as mentioned above to enhance their foundational skills and reach their benchmarks.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Alexandra Rodriguez with a degree in Early Childhood Education will be the certified teacher. Erika Newsome with 22 years in education and a Masters in School Leadership will oversee the program as the Administrative Educational Consultant. Shaina Kelly with over a decade of experience in the Early Childhood Classroom will be the Director of Education and provide support and training to the program.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

Erika Newsome, the Administrative Education Consultant will be the only consultant hired to work on this program. Her contact information is ErikaNewsomeCCSENYC@gmail.com and 718-216-7714.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Parents will receive informal evaluation results, frequent contact through email and phone, posting throughout the facility and on the parent board, and through the assessment forms used in the classroom.

District Personnel will receive a copy of the assessment forms and also an analyzed data report showing progress, lack thereof, and correctional steps to improve the data collected.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

The teachers will have quarterly evaluations conducted. The administrative educational consultant will be reviewed by the Board of Directors and CEO. The Educational Director will be reviewed by the Administrative Educational Consultant. All will have an evaluation review done and entered into their files. A bi-yearly review will also be conducted with the supervising team or entity.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Joseph Bull will be responsible for signing off on the contract payments with the support of Erika Newsome who will report any issues, concerns, or breakdowns with the contract or it's personnel.

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

No grant agreement exists. The budget will be used to run the contract.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes, we will be requesting student data of the other UPK programs that include their achievements, enrollment numbers, and other pertinent facts.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING?

Yes, it will be analyzed twice per year as will the data from the classrooms collected by the teachers and administrators. Each year, the curriculum will be driven by the results of the data.