

PERFORMANCE BASED CONTRACT GUIDELINES

Family Services of Westchester
2975 Westchester Avenue, Suite 401
Purchase, New York 10577
Kenneth Lam

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The Family Services of Westchester will provide crisis intervention to the 3 Rockland classroom at Cross Hill. They will assist teachers and teacher assistants/aides with any escalating behavior of the students within the classroom in order to help the student attain his/her educational potential. They will assist the staff with students who may be disruptive enough to affect the educational process of his/her classmates. Family Services will also facilitate group activities during unstructured times and to present during less structured times in order to prevent crisis (lunch time, gym, dismissal, etc.) Clinicians will run skill groups to proactively provide students with tools to cope with stressors within the classroom and school building. There will be team meeting to discuss concerns, behavior plans, progress, etc. and to communicate with both Rockland teachers and Yonkers school staff.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

\$110,250.00

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The clinician will be the primary therapist for the 3 Rockland Day Treatment classrooms K-2, 3-4, 5-6)

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Family Services

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

The clinician will directly report to Andrew Levine, and participate in weekly team meetings on-site.

Communication is done formally and informally. Informal communication is ongoing between parents, teachers and other school personnel. This communication is in the form of written letters and notes and consults with teachers, as well as telephone conversations with parents and notes written back and forth. Formal communication is via end-of-the-year summaries, monthly progress and statistical reports, and CSE meetings and Annual Reviews.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The quality of services will be monitored through student progress as reported by ongoing communication with staff and reports submitted by the provider. The supervising social worker will monitor the quality of service

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Family Services of Westchester

Vendor Address: 2975 Westchester Avenue, Suite# 401
Purchase, New York 10577

Vendor Phone No.: 914-305-6883
914-937-4452 (cell)

Vendor Business Status: (corporation, non-profit individual, unincorporated)

Vendor Contact Name: Kenneth Lam

Vendor Contact Email: klam@fsw.org

Tax ID No.: 13-1773419

School District Administrator Name: Dr. Luis Rodriguez

School District Administrator Title: Assistant Superintendent Special Education and Pupil Support Services

School District Administrator Phone No.: 914-376-8489

School District Administrator Email: lrodriguez2@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

No

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

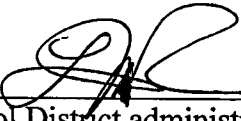
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9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

<p>Performance Based Guidelines Reviewed and approved by:</p>  <p>_____ (Signature of School District administrator/employee)</p> <p>Dr. Luis Rodriguez _____ Assistant Superintendent Special Education and Pupil Support Services</p>
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