

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The purpose of the artist residency program is to provide the students at Ella Fitzgerald Academy with arts experiences that will enhance their social, personal, artistic, and academic skills. Students will learn artistic techniques in digital, performing, and visual arts that strengthen problem-solving skills, build self-esteem, and positive peer relations.

ArtsWestchester will administer the art residencies for students at Ella Fitzgerald Academy in Yonkers. Through this program, three artist residencies will take place. A thrice weekly morning program with artist Cornell Carelock will delve into the field of podcasting. This program will consist of one planning session and 54 sessions over 18 weeks. Afterschool, there will be two other artists—one yoga/performing artists and one visual artist. These programs will consist of one planning session and 18 weekly sessions. ArtsWestchester will also provide reimbursement of materials to the chosen artists for the program. Procurement of supplies will be determined by the teaching artist and school district.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

In total, ArtsWestchester will administer 3 planning sessions with artists, teachers, and administration and 90 hands-on, art making workshops at Ella Fitzgerald Academy. The services will take place Monday-Friday during the 2023-2024 school year over the course of 18 weeks. Dates will be mutually decided by the teaching artists and school administration.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

ArtsWestchester will serve the students of Ella Fitzgerald Academy through hands-on visual, performing, and/or literary art residencies.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

ArtsWestchester maintains a roster of over 70 teaching artists who are professional visual, performing, digital, and literary artists. Each artist undergoes a rigorous application and interview process to ensure that they are current in their respective field, have experience working with various populations, and understand how to conduct an art residency using the arts to build social and academic goals. Ella Fitzgerald Academy will select the artists to conduct the three residencies. To date, Cornell Carelock was chosen for a morning podcast program. The two artists for the after-school programs (one yoga/performing artist and one visual artist) have not yet been determined.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

1. Cornell Carelock
 - a. Email: bpmmovement@yahoo.com
 - b. Address: 41 Barker Avenue White Plains, NY 10601
 - c. Phone Number: 914-661-3717
2. Yoga/Performing Artist TBD*
3. Visual Artist TBD*

* The artists' information will be provided once they are selected by school administration and teachers.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

ArtsWestchester staff will work in collaboration with the school district to select and implement the artists and artist residencies. Key staff include Dr. Brown-Wyatt and Cynthia Heid.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

ArtsWestchester provides planning and final summary forms to both the artists and school staff to fill out at the beginning and end of the residency. The focus of art residencies is on artistic, social, personal, and academic goals and quality of the services will be judged by engagement and fulfillment from the art-making process rather than a final product produced by students.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: ArtsWestchester
Vendor Address: 31 Mamaroneck Avenue, 3rd Floor, White Plains, NY
Vendor Phone No.: (914) 428-4220
Vendor Business Status: Nonprofit
Vendor Contact Name: Jennifer McIntyre (Program Manager of Arts in Education) and Kathleen Reckling (COO)
Vendor Contact Email: jmcintyre@artswestchester.org
Tax ID No.: 13-2604827

School District Administrator Name: Dr. Frank Hernandez
School District Administrator Title: Assistant Superintendent
School District Administrator Phone No.: (914) 376-8011
School District Administrator Email: FHERNANDEZ2@YonkersPublicSchools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the services are pursuant to the terms of the 21st Century Grant. As stated in the grant, through the arts this partnership will foster and teach cultural expression. ArtsWestchester will also connect the power of the arts with our Artist Residency program. ArtsWestchester will be providing artist in residencies for the literacy through the arts component of the grant.

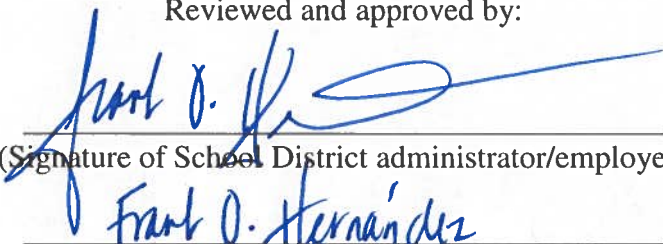
9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

Frank O. Hernandez

(Printed Name)