

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased) The purpose of the service is to provide the Virtual Enterprises International program to Roosevelt HS which includes curriculum, online resources, professional development, and opportunities for students to engage in external learning activities hosted by VEI, Inc.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B") The ongoing services will be provided to the students (curriculum/online resources, activities) and teachers (professional development) who are identified to participate/teach in the program from November 25, 2024, to June 30, 2025. The total cost would be \$3,500.00.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Teachers will deliver the Virtual Enterprises program to the students; VEI will provide the teachers with Professional Development and on-demand VEI staff to support the implementation of the program.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers) Tom Smith, President and CEO, and Ellen Pallazo, Regional Director of Programs, will provide support with professional development and program implementation oversight for both teachers and students.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.** N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?) VE teachers will conduct a pre/post-test and VEI will provide an Exit survey, results of which can be shared with district personnel, parents, and others about the progress and results of the services and successful implementation of the program.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method that will be used to evaluate the contractor's performance)

The contractor's performance will be evaluated by the effective implementation of the VE program which will result in student outcomes that achieve the goals and objectives of the program.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Virtual Enterprises
Vendor Address: 122 Amsterdam Avenue
Vendor Phone No.: (212) 769-2710
Vendor Business Status: non-profit corporation unincorporated in New York State
Vendor Contact Name: Tom Smith
Vendor Contact Email: tsmith@veinternational.org
Tax ID No.: 27-336-2452

School District Administrator Name: Janna Bonacorsi
School District Administrator Title: Executive Director for CTE, Music & Arts
School District Administrator Phone No.: (914) 376-4772
School District Administrator Email: jbbonacorsi@yonkerspublicschools.org

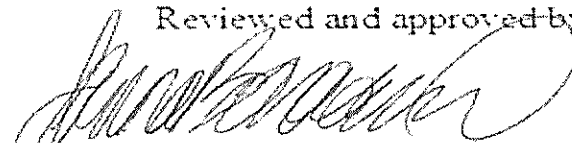
8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?** No, the services will be funded through the local occupational education budget.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**
Yes. The data will be used to improve program support services.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**
The data will be used to provide feedback and improve instruction for the Virtual Enterprise Program.

Performance Based Guidelines

Reviewed and approved by:



(Signature of School District administrator employee)

Janna Bonacorsi

(Printed Name)