

Digital Subscriptions Order Form

BookFlix® • TrueFlix® • ScienceFlix® • Scholastic GO!™ • Scholastic Teachables • Watch & Learn Library™

**FOR REFERENCE
Your Scholastic
Contact:**

Name: _____ Date: _____
 Email: _____ Phone: _____

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Billing Information

Billing Contact: _____
 Email: _____ Phone: _____
Ordering Contact: _____
 Email: _____ Phone: _____
 School/District: _____
 Street Address: _____
 City/State/Zip: _____
 Scholastic Acct. #: _____

Billing Method

PO#: _____
 Credit Card
 A Scholastic Representative will contact your billing contact to securely process your credit card order.
 Bill Me
Tax Exempt ID#:
 (Please include documentation) _____
Customer Signature: _____

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Scholastic Product Terms & Agreement

Person authorized to sign Scholastic Product Terms and Agreement: _____
 License Admin. Name: _____
 License Admin. Title: _____
 License Admin. Email: _____
 Is this person at the district or school level? **District** **School**

A) The Scholastic Product Terms and Agreement will be emailed within 3–5 business days, and **must be approved and returned** before product access is granted.
 B) If this is a multi-school order, one signature at the district level validates all schools in the district.

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Digital Product Selection

Item #	Product Name	List Price	Your Price	# of Schools	Discount/Promo	Total Price

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Start and End Dates

Start: _____ **End:** _____
 All products are for a minimum subscription term of 12 months unless otherwise specified. Please fill in your desired start and end dates.

Subtotal _____
 + Tax (if not exempt) _____
Total _____

Quote Expires:

Site Installation Information

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School Shipping Information

Site-Level Program Contact Name*: _____

Email: _____ Phone: _____

School 1 Name: _____

Street Address: _____

City/State/Zip: _____

Scholastic Acct. #: _____

*Your designated site-level contact will be responsible for distributing digital product access codes to the school staff.

Site Information:

- Single-Site Installation**
(complete section to the left)

- Multi-Site Installation**
For multi-site orders, **please provide a separate spreadsheet** with all the information in the "School Shipping Information" for each site—including site-level contact name and email for each site.

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Authentication Method

Access to digital products can be set up in a number of ways. Please let us know which you'd prefer.

- Proxy Referral Authentication**
Access is validated based upon a proxy IP address. Please enter your preferred proxy method (ex. EZProxy, WAM, OpenAthens):

- IP-Based Authentication**
Access is validated based upon the incoming IP address of the request.
- Referring URL Authentication**
Access is validated based upon the browser's most recently accessed URL.
- Shared Credentials Validation**
Access is validated based upon a username and password entered by the customer.

Questions on authenticating options?
Our Tech Support Team is here to help: 800-724-2222, option 5.

Remote Access

All of our digital products can be accessed by teachers and students remotely.

- Check this box to request a unique username and password be created for your users to access digital products remotely.** It will be up to the administrator to share these credentials.

Special Instructions:

Important Reminders

Acceptance of Scholastic Product Terms and Agreement

- Terms and Agreement must be reviewed and accepted before access is granted.
- The Scholastic Product Terms and Agreement will be emailed to designated contact listed in item #2 within 3–5 business days of processing your order.

Access Information Emailed

After completion of the Scholastic Product Terms and Agreement, your designated contact will receive an email from digitalservice@scholastic.com indicating your subscription is ready.