

## **PERFORMANCE BASED CONTRACT GUIDELINES**

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

**Please see BusBoss Software Proposal (SaaS Option) - Yonkers Public Schools Requisition Info.docx  
TRANSPORTATION MANAGEMENT SOFTWARE AND SERVICES DETAILS Page 1**

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

**Please see BusBoss Software Proposal (SaaS Option) - Yonkers Public Schools Requisition Info.docx  
TRANSPORTATION MANAGEMENT SOFTWARE AND SERVICES DETAILS Page 2**

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

**District Transportation Staff**

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

**Orbit Software Customer Support & Services Staff**

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

**None**

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

**Ongoing Project Status using BusBoss Implementation Timeline in Asana Project Management Software**

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

**The Yonkers Public Schools will conduct ongoing monitoring of the quality of the contractual services provided by the contractor. Such monitoring will include but is not limited to summary reports, implementation timeline, professional development success, evaluations through feedback from central and school staff.**

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

**Vendor Name: Orbit Software Inc.**  
**Vendor Address: 424 King Street, Pottstown, PA 19464**  
**Vendor Phone No.: 484-941-0820 Ext. 111**  
**Vendor Business Status: Corporation (corporation, non-profit individual, unincorporated)**  
**Vendor Contact Name: Sonia Mastros**  
**Vendor Contact Email: sonia.mastros@busboss**  
**Tax ID No.: 23-2939536**

**School District Administrator Name: Dr. Fenix Arias**  
**School District Administrator Title: Manager of Administration**  
**School District Administrator Phone No.: 914-376-8031**  
**School District Administrator Email: farias@yonkerspublicschools.org**

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

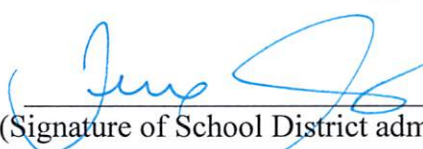
None

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

Yes, not shared

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

No

<p>Performance Based Guidelines Reviewed and approved by:</p>  <p>(Signature of School District administrator/employee)</p> <p><u>Dr. Fenix Arias</u> (Printed Name)</p>
---