

**PERFORMANCE BASED CONTRACT GUIDELINES**  
**R.A.B.Y., STEM CHILDCARE INC.-UPK4**

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The purpose and scope of this service are to provide students with the appropriate setting and education plan so they can thrive during their UPK year and in elementary school and beyond. We will use a curriculum and thematic units plus a number of manipulatives and teacher created materials to reach this goal.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

We will be providing services for 12 students at \$6000 a month total of \$72,000 per year, 5hrs a day from 8:00am - 1:00pm @ R.A.B.Y., STEM Childcare Inc..

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided directly to the students. They will receive education as mentioned above to enhance their foundational skills and reach their benchmark.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Alexandra Rodriguez with a AA and now at Lehman College (2nd yrs.) working towards her certification will be the teacher.

Clarice Marchena with 31 years in education and permanent certification in Birth through grade 6 and Bilingual education extension will oversee the program as the Educational Consultant.

Shana Kelly with over a decade of experience in the Early Childhood classroom will be the Director and provide support and training to the program.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

Clarice Marchena, Education consultant will be the only consultant hired to work on this program. Her contact information is, Jarismom1@aol.com and 646-244-6277.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Parents will receive informal evaluation results, frequent contact through email and phone, posting throughout the facility and on the parent board, and through the assessment forms used in the classroom. District personnel will receive a copy of the forms and also an analyzed data report showing progress, lack thereof, and correctional steps to improve the data collected.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The teacher will have quarterly evaluations conducted . The administrative educational consultant will be reviewed by the board of directors and CEO. The Educational director will be reviewed by the administrative educational consultant. All will have an evaluation done and entered into their files. A bi-yearly review will also be conducted with the supervising team of the entity.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: RABY Stem Childcare Inc  
Vendor Address: 356 Nepperhan Ave Yonkers, NY 10701  
Vendor Phone No.: 914-613-8480  
Vendor Business Status: corporation  
Vendor Contact Name: Joseph Bull/ Shana Kelly  
Vendor Contact Email: rabydaycare@gmail.com  
Tax ID No.: 825236540

Ms. Alyssa Colon-Garcia  
Executive Director  
Phone: (914) 376-8213  
Fax: (914) 376-8211  
[acolon-garcia@yonkerspublicschools.org](mailto:acolon-garcia@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes. We will follow the UPK grant requirements according to staffing and curriculum to provide educational services to the 12 students allotted at RABY.

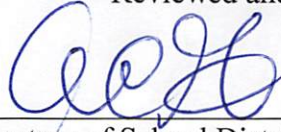
9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

Yes, we will be requesting student data of the other UPK programs that include their achievements, enrollment numbers, and other pertinent facts.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Yes, It will be analyzed twice per year as will the data from the classrooms collected by the teacher and administrators. Each year, the curriculum will be driven by the results of the data.

Performance Based Guidelines  
Reviewed and approved by:

 1/29/25

(Signature of School District administrator/employee)

Alyssa Colon-Garcia  
\_\_\_\_\_  
(Printed Name)







# YPS Vendor/Partner Evaluation Form

An evaluation of partnerships throughout the District

Evaluator Name: Alyssa Colon-Garcia

Role: Executive Director

General Information			
Grant Name	Universal Pre-Kindergarten- 4	Contract Amount	\$72,000.00
Partner/Partner	RABY STEM Childcare	Date of Service(s)	SY 24-25
School Site(s)	Community Based Organization		

1. Were there three quotes for vendor services?

- YES (if yes, please list vendors below)
- NO (if no, please explain)
- N/A

Explain: Community Based Organization who submitted RFP to provide UPK program subsidized by YPS and NYSED.

2. In what ways does this vendor/partnership align to our Districts mission/vision/strategic plan?

Goal 1- Student Achievement; Goal 4- Support student needs; Goal 5- Community Wide Engagement

3. What was the primary goal of the partnership? (Fill the option(s) that most closely relates to the main objective of the partnership.)

- To provide PD to a certain population of the schools.
- To provide programmatic support to the schools.
- To provide tutoring or instructional support.
- To help to assess current practices.
- To connect the schools with other resources.
- To help to develop curriculum and activities for the district, school or classroom.
- To support mental and emotional health
- Other: Provide UPK programs to the community

4. Were the specified goal(s) and objectives reached?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

5. Did this partner deliver on the expected agreement and outcomes?

- YES
- NO (if no, please explain)

Explain: \_\_\_\_\_

6. Did this partner supply appropriate materials and supplies necessary to accomplish goals and outcomes?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

7. Did this partner provide adequate feedback and support?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

8. Please complete the Vendor/Partner Assessment Criteria scale below and rank this partner on the following areas:

<b>Vendor/Partner Assessment Criteria</b>					
<b>Criterion</b>	<b>(1) Ineffective</b>	<b>(2) Somewhat Ineffective</b>	<b>(3) Somewhat Effective</b>	<b>(4) Effective</b>	<b>(5) Highly Effective</b>
<b>Preparation:</b> <i>Provides high-quality services to meet goals</i>					x
<b>Competency:</b> <i>Knowledge of craft</i>					x
<b>Flexibility:</b> <i>Willingness to change or compromise</i>					x
<b>Consistency:</b> <i>Schedule &amp; routine</i>					x
<b>Organization:</b> <i>Structured, orderly, &amp; efficient use of time management</i>					x
<b>Professionalism:</b> <i>Interactions are cordial &amp; respectful</i>					x
<b>Overall Experience with partner</b>					x

9. Please indicate specifically how the vendor/partner impacted student achievement, leadership development or district operations. **Note: Please provide documentation and evidence of impact of vendor/partner services.**

Community Based Organizations who provide UPK allow additional community members to receive pre-k programming beyond the traditional school building. Students involved in the programs have access to before and after school care, varied community partnerships, and instruction aligned with Next Generation Learning Standards. Leadership from the community based organizations meet regularly with YPS central office administration to receive professional development. Students who are part of the UPK programs at our community based organizations enter kindergarten ready to learn with a strong foundation in literacy, numeracy, and social emotional development.

10. Use the space below to provide any additional feedback you think would be helpful:

---




---



---



---

Signature of Evaluator 

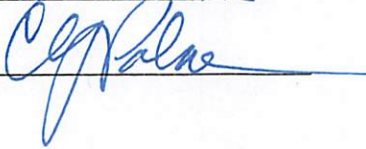
Date: 1/29/25

\*\*\*\*\* FOR PEER REVIEW ONLY \*\*\*\*\*

Vendor/Partner Peer Review Criteria					
Criterion	(1) Ineffective	(2) Somewhat Ineffective	(3) Somewhat Effective	(4) Effective	(5) Highly Effective
Impact: Based on artifacts/evidence/ evaluation					✓
Overall Experience with partner					✓

Peer Reviewer Dr. Cynthia Y. Palmer

Date: 1/29/25

Signature of Peer Reviewer 

Date: 1/29/25