

## PERFORMANCE BASED CONTRACT GUIDELINES

### 1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

To support the Yonkers Public Schools Multilingual Learner Literacy through the Arts program. This service will provide hands-on professional learning workshops for teachers of MLLs and well as MLL students, particularly as identified as being in the “expanding” phase in helping them to use the practice of poetry as a SEL practice as it helps students how to engage in job-embedded professional learning through coaching and mentoring. It is particularly focused on the instructional need of students. Finally, this service will engage in a needs assessment of the target population with a pre and post survey analysis.

### 2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

\$20,000.00

### 3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Teachers of MLLs and MLL students particularly at the Expanding stage.

### 4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Brett Elizabeth Blake, Ph.D. Professor of TESOL and Literacy at St. John’s University and a Senior Research Fellow of the Vincentian Center for Social Justice and Poverty.

### 4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

Based on the needs of the target population, the contractor may invite faculty from St. John’s University, particularly in the area of specific content areas such as science to assist at no additional cost to the school district. If this occurs, communication will be provided to the school district’s administrator leading the program.

**5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

The contractor will share the results of the PD workshop evaluations, progress descriptions from the teaching and coaching mentoring, and the result of the needs assessment and pre and post survey analysis.

**6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)**

The quality of the professional development will be judged based on participant evaluations after each session

**7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name: Brett Elizabeth Blake, Ph.D.  
Vendor Address: 15 Dunwood Road, Port Washington, NY 11050  
Vendor Phone No.: (516) 695-7407  
Vendor Business Status: unincorporated  
Vendor Contact Name: Brett Elizabeth Blake, Ph.D.  
Vendor Contact Email: adolescentdr@gmail.com  
Tax ID No.: 068505792

School District Administrator Name: Lissette Colon-Collins  
School District Administrator Title: Assistant Superintendent  
School District Administrator Phone No.: 914-376-8230  
School District Administrator Email: [lcolon-collins@yonkerspublicschools.org](mailto:lcolon-collins@yonkerspublicschools.org)

**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

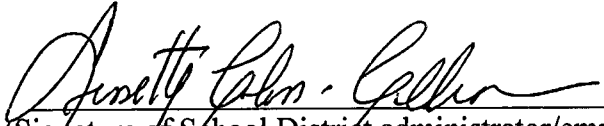
Yes; these services are pursuant to the grant agreement under the 2021-2026 Extended School Day/School Violence Prevention Program Competitive Grant. The grant requirements related to this agreement is that students who receive instruction from participating teachers must include MLLs.

**9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Performance Based Guidelines  
Reviewed and approved by:

  
(Signature of School District administrator/employee)

LISSETTE COLON COLLINS  
(Printed Name)