



BUREAU OF PURCHASING
 ONE LARKIN CENTER, 3rd Floor
 YONKERS, NY 10701-3888
 Telephone (914) 377-6030
 Fax (914) 377-6032

COVER SHEET - INVITATION FOR BIDS

SOLICITATION & CONTRACT DOCUMENTS FOR:

Purchase of 40 HP EliteDesk 705-G4 mini desktops and 40 HP 19.5" HD monitors, or approved equals, in accordance with the Yonkers School District's grant from the New York State Education Department, to be eligible for award the successful bidder must be a New York State certified Minority and Woman-Owned Business Enterprises ("M/WBE").

BID NUMBER: RFB-6510
OPENING DATE: June 5, 2020
TIME: 2:00 PM (PREVAILING TIME)
BOCS APPROVAL DATE: _____
ASSIGNED BY PURCHASING
CONTRACT NO.: _____
ASSIGNED BY PURCHASING

BOARD OF EDUCATION

Steve Lopez, President
 Judith Ramos Meier, Vice President

Andrea Brown
 Edgar Santana
 Kevin Cacace
 Rosalba Del Vecchio

Pasquale Mondesando
 John Jacono
 Ammir Rabadi

Dr. Edwin Quezada
 Superintendent of Schools

BIDDER TO FILL OUT (PLEASE PRINT):

LEGAL NAME OF BIDDER: Mougonaha Acharya dba PS Business Solutions
ADDRESS: 39 Van Sictlen Ave, Floral Park, NY 11001
 (P. O. Boxes are not acceptable)
CONTACT: Purna Mukherjee TITLE CTO
PHONE NO.: 516-305-4385 **FAX:** 516-502-1996
EMAIL: pcm@mypsbusiness.com
DATE: 05/27/20

**DO NOT RETURN ENTIRE BID PACKAGE -
 ONLY RETURN WHAT IS LISTED IN THE "INFORMATION FOR BIDDERS", PAGE 8**

**SCHEDULE "B"
BID SCHEDULE OF PRICES**

ITEM	ESTIMATED QUANTITIES	DESCRIPTION - ITEMS WITH UNIT BID PRICES WRITTEN IN WORDS	UNIT BID PRICES		TOTAL BID	
			DOLLARS	CENTS	DOLLARS	CENTS
1.	40	HP EliteDesk 705-G4 mini desktops , or approved equal - MFR Name: <u>HP</u> Model No.: <u>4HX42UT # ABA</u> Written in words: <u>HP EliteDesk 705 G4</u> <u>mini Desktop</u>	508	00	20,320	00
2.	40	HP 19.5" HD monitors , or approved equal - MFR Name: <u>HP</u> Model No.: <u>5RD65AA # ABA</u> Written in words: <u>HP P204 19.5" HD</u> <u>LED monitor</u>	199	00	7960	00

TOTAL BID - ITEMS 1 to 2, INCLUSIVE

PLEASE PRINT

WRITTEN IN WORDS: Twenty eight thousand two hundred eighty Dollars _____ Cents

WRITTEN IN FIGURES: \$ 28,280

LEGAL NAME OF CONTRACTOR: Mougonaha Acharya dba PS Business Solutions

ADDRESS: 39 Van Sicken Ave Floral Park, NY 11001

PREPARED BY: Purna Mukherjee

TITLE: CTO

TELEPHONE NO.: 516-305-4385

EMAIL: Pcm@mypsbusiness.com Date: 05/27/20



City of Yonkers/Yonkers Public Schools
 One Larkin Center – 3rd Floor
 Yonkers, New York 10701
 (914) 377-6035
 Fax: (914) 377-6032
 Email: allison.correia@yonkersny.gov

CITY OF YONKERS/YONKERS PUBLIC SCHOOLS
Purchasing

Mike Spano, Mayor
Tom Collich, Director

TO: PROSPECTIVE BIDDERS May 27, 2020
FROM: ALLISON CORREIA, PRINCIPAL BUYER 1 PAGE
RE: RFB-6510 – Purchase of 40 HP EliteDesk 705-G4 mini desktops and 40 HP 19.5" HD monitors, or approved equals
 ADDENDUM NO. 1 CITY RESPONSE TO RFI'S

The contents of this addendum alter and amend the original RFB-6510 – Purchase of 40 HP EliteDesk 705-G4 mini desktops and 40 HP 19.5" HD monitors, or approved equals requirements and take precedence over the related items therein. This addendum forms a part of the contract documents. Bidders must acknowledge receipt of all addenda when submitting their sealed bids. Failure to acknowledge receipt may render a bid non-responsive and ineligible for award. Bidders are responsible for ensuring that they receive all addenda. All addenda will be posted on the Empire State Purchasing Group System (<http://www.empirestatebidsystem.com/>).
THE OPENING DATE WILL BE June 5, 2020 AT 2 PM

1. Regarding the 2 products requested, do you have specific HP part numbers for the EliteDesk and monitor noted on this bid? Under both the HP EliteDesk 705-G4 and HP 19.5" monitor (HP P204) there are several renditions that come up in our system so I want to insure we are quoting the exact specs needed.
 City Response: Product Description 1338305 HP EliteDesk 705 G4 - mini desktop - Ryzen 5 Pro 2400GE 3.2 GHz - 8 GB - 256 GB - US
 Type Personal computer - mini desktop
 Localization Language: English I region: United States
 Processor 1 x AMD Ryzen 5 Pro 2400GE I 3.2 GHz(3.8 GHz) (Quad-Core)
 Cache Memory 4 MB L3 cache
 Cache Per Processor 4 MB
 RAM 8 GB (installed) 132 GB (max) - DDR4 SDRAM
 Storage Controller SA TA
 Hard Drive 1 x SSD 256 GB - PCI Express - M.2 2280 - NVM Express (NVMe)
 Optical Storage No optical drive
 Graphics Controller AMD Radeon Vega I I
 Audio Output Stereo
 Networking GigE, 802.11a, 802.11b/g/n, 802.11ac, Bluetooth 5.0
 Keyboard US
 Power AC 1201230 V (50/60 Hz)
 OS Provided Windows 10 Pro 64-bit Edition
 Dimensions (WxDxJ-l) 7 in x 6.9 in x 1.3 in
 Weight 2.791bs
 Manufacturer Selling Program HP Smart Buy
 Manufacturer Warranty Limited warranty - parts and Labor 3 year onsite
 Technical Support- phone consulting - 3 years
 USB mouse included with computer

2. Regarding the above RFB, does the vendor have to be both minority and women owned? We are a WBE vendor and not minority. Are we allowed to bid?
 City Response: No. One or the other but they HAVE to be registered
 No, they don't have to be both. WBE is fine. We will need to see the NYS MWBE certificate.

RFB-6510 - ADDENDUM NO. 1 - ACKNOWLEDGEMENT -

Legal Name of Proposing Firm: Mougonidha Acharya dba PS Business solutions

Address: 39 Van Sielen Ave, FLOYAL PARK, NY 11001

Proposer's Representative: Purna Mukherjee Title: CTO

E-mail: pcm@mypsbusiness.com

Signature: Pm Telephone: 516-305-4385

Fax: ~~516-305-4385~~ Date: 05/27/20

516-502-1996

COMPLETE THIS FORM IN INK

BID NO.: RFB-6510

BID SCHEDULE OF PRICES - ITEMIZED - SEE SCHEDULE "B"

Item Award

Class Award

For furnishing and delivering the specified goods or services, which includes, without limitation all freight charges, demurrage, insurance, packaging, machinery, tools, labor, services, skill and other items of whatever nature required to fulfill the obligations under the resultant Contract, the Bidder agrees to accept in full compensation therefore the amount of the total bid sum of:

TOTAL BID FOR ITEMS 1 TO 2, INCLUSIVE, THE SUM OF:

PLEASE PRINT:

Written in Words: Twenty eight thousand two hundred eighty
dollar Dollars 0 Cents

Written in Figures: \$ 28,280

Discount for Prompt Payment: 0 % _____ Days, Net 30.

The Bidder hereby acknowledges receipt of all Solicitation Documents and Addenda through and including Addendum number _____ (Bidder to insert number of last Addendum received.)

Availability: 5-10 Business days

Contractor: Purna Mukherjee

Address of Bidder: 39 Van Siclen Ave, Floral Park
NY - 11001

Is this business a Certified Minority / Women Business Enterprise in New York State?

Yes No

Prepared By: Purna Mukherjee

Title: CTO

Signature: [Signature] Telephone No.: 516-305-4385

Fax No.: 516-502-1996

E-Mail: PCM@myPSBusiness.com Date: _____

BID AND BIDDER'S AFFIDAVIT

Bid No.: RFB-6510

By submission of this bid and the execution of the Bidder's Affidavit, the Bidder hereby submits a binding offer to furnish all required work and meet all other obligations set forth in the Contract Documents, and all addenda thereto, whether received by the undersigned or not; for the total sum indicated below:

Bid Amount: Twenty eight thousand two hundred
eighty Dollars, 0 Cents.
Printed in words

\$ 28,280
(Total Bid in Figures)

By submission of this bid, the Bidder acknowledges that it has read the 1) Information for Bidders, 2) Form of Contract, 3) Schedule "A", Scope of Services, 4) All Schedules, and 5) all addenda (if any).

Bid Made by: Mougomdha Acharya dba PS Business Solutions
(Firm Legal Name)
Address: 39 van Siclen Ave, Floral Park, NY-11007
By: [Signature] Purna Mukherjee CTO
(Signature-Authorized Officer) (Print Name) (Print Title)

Telephone: 516-905-4385 Fax: 516-502-1996
Tax ID Number: 27-4133390 Date: 05/27/20

The Bidder's authorized representative on this Project shall be Purna Mukherjee

Additionally, by submission of this bid and the execution of the Bidder's Affidavit each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies on behalf of its own organization, under penalty of perjury, that to the best of his/her knowledge and belief:

A. The prices in the bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

B. Unless otherwise required by law, the prices which have been quoted in the bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor;

SCHEDULE "D"
**Questionnaire Regarding Business Enterprises Owned
and Controlled by Persons of Color or Women**

As part of the City's desire to encourage the meaningful and significant participation of business enterprises owned and controlled by persons of color or women in City contracts, and in furtherance of Article VIII of Chapter 13 of the City Code, completion of this form is required.

The term persons of color means a United States citizen or permanent resident alien who is and can demonstrate membership of one of the following groups: (a) Black persons having origins in any of the Black African racial groups; (b) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin regardless of race; (c) Native American or Alaskan native persons having origins in any of the original peoples of North America; or (d) Asian or Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian sub-continent or the Pacific Islands.

An enterprise owned and controlled by persons of color or women means a business enterprise including a sole proprietorship, limited liability partnership, partnership, limited liability corporation or corporation that is (a) at least 51% owned by one or more persons of color or women; (b) an enterprise in which such ownership by persons of color or women is real, substantial and continuing; (c) an enterprise in which such ownership interest by persons of color or women has and exercises the authority to control and operate, independently, the day-to-day business decisions of the enterprise; and (d) an enterprise authorized to do business in this state which is independently owned and operated.

In addition, a business enterprise owned and controlled by persons of color or women shall be deemed to include any business enterprise certified as an MBE or WBE pursuant to article 15-a of the New York State Executive Law and implementing regulations, 9 NYCRR subtitle N Part 540 et seq., or as a small disadvantaged business concern pursuant to the Small Business Act, 15 U.S.C. 631 et seq., and the relevant provisions of the Code of Federal Regulations as amended.

1. Are you a business enterprise which is owned and controlled by persons of color or women in accordance with the standards listed above?
 - No
 - Yes (as a business owned and controlled by persons of color)
 - Yes (as a business owned and controlled by women)
2. Are you certified with the State of New York as a minority business enterprise ("MBE") or a women business enterprise ("WBE")?
 - No
 - Yes (as a MBE)
 - Yes (as a WBE)

If yes, official documentation of such certification must be attached hereto.

3. If you are a business owned and controlled by persons of color, please specify the minority classifications which apply: _____
4. If you are certified with the State of New York as an MBE, please specify the minority classifications which apply: _____
5. Are you certified with the Federal Government as a small disadvantaged business concern?
 - Yes
 - No

6. Name of Firm/Business Enterprise: PS Business Solutions
Address: 39 Van Sicken Ave, Floral Park, NY 11001

Completed By (Print Name/Title): Purna Mukherjee Proj
Signature: [Signature]

SCHEDULE "F"
CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the City of Yonkers receive information that a Bidder/Contractor is in violation of the above-referenced certification, the City will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the City shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default.

The City reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Purna Mukherjee, being duly sworn, deposes and says that he/she is the CTO of the PS Business Solutions Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.



SIGNED

SWORN to before me this _____ day
of _____, 20__

Notary Public

FORTY-FIRST: This Contract shall not be enforceable until signed by both parties and approved by the Office of the Corporation Counsel.

IN WITNESS WHEREOF: The Superintendent, or his/her authorized designee, on behalf of the City of Yonkers/YPS and the Contractor, have executed this agreement in duplicate for the purposes herein mentioned.

YONKERS PUBLIC SCHOOLS

PS Business Solutions
Name of Contractor

By: _____

Name: Dr. Edwin Quezada

Title: Superintendent of Schools

Date: _____

By: PN

Name: Purna Mukherjee

Title: CTO

Date: 05/27/20

By: _____

Name: Rev. Steve Lopez

Title: President, Board of Education

Date: _____

APPROVED AS TO FORM

Yonkers Senior Associate Corporation Counsel

TO BE COMPLETED BY CITY OF YONKERS BUREAU OF PURCHASING

DATE OF B.O.C.S. APPROVAL:	_____
INITIATING DEPARTMENT:	<u>Gorton High School</u>
PURCHASING CONTACT- BUYER:	<u>A. Correia</u>

SCHEDULE "G"
NON-COLLUSIVE BIDDING CERTIFICATION

1. By submission of this bid, the undersigned bidder and each person signing on behalf of such bidder certifies and in the case of a joint bid each party thereto certifies as to its own organization —
UNDER PENALTY OF PERJURY, that to the best of the undersigned's knowledge and belief:
- (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (b) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
2. The undersigned acknowledges and agrees that a bid shall not be considered for award nor shall any award be made where any of the above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where one or more of the above has/have not been complied with, the bid shall not be considered for award nor shall any award be made unless the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.
3. The undersigned also acknowledges and agrees that the fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph 1 above.
4. The undersigned further acknowledges and agrees that any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a bidder which is a corporation or a limited liability company for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in paragraph 1 of this certificate, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation or limited liability company.

Name of Bidder: Mougonaha Acharya dba PS Business Solutions
(print full legal name)

Date Signed: 05/27/20

Signature: [Signature]

Name of Person Signing Certificate: Purna Mukherjee
(print full legal name of signer)

Bidder is (check one): an individual, a limited liability partnership, a limited liability company,
 other entity (specify): _____

SWORN to before me this _____ day
of _____, 20__

Notary Public

by itself or by engaging another contractor. If this is a contract other than a construction contract, the Contractor shall be liable for the difference in price if the cost of procurement from another source is greater than what the City would have paid the Contractor plus any reasonable costs the City incurs in any new procurement and if this is a construction contract, the City shall also have the right to hold the Contractor in partial or total default in accordance with the default provisions of this Contract. In addition, the Contractor may be declared not to be a responsible bidder or proposer for up to three (3) years, following written notice to the Contractor, giving the Contractor the opportunity for a hearing at which the Contractor may be represented by counsel. The rights and remedies of the City hereunder shall be in addition to, and not in lieu of, any rights and remedies the City has pursuant to this Contract or by operation of law or in equity.

Agreed:

Purna Mukherjee
(Legal Name of Person, Firm or Corporation)

By: [Signature]
(Signature of Authorized Representative)

CTO
(Title)

Dated: 05/27/20

SWORN to before me this _____ day
of _____, 20__

Notary Public