

PERFORMANCE BASED CONTRACT GUIDELINES

1. **WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?** (Describe in detail any services to be provided or materials to be purchased)

The Family Support Coordinator (FSC) serves as a liaison on behalf of the Yonkers Public School District to render services to families that are developmentally appropriate, child specific, family focused, community-based, and culturally sensitive. Services will be provided in collaboration with a multi-system approach – supported by the Yonkers Public Schools - to build on the strengths of the caregiver/family and child/youth to meet their mental health, social and physical needs. The objective is to engage parental involvement in their children’s educational development and to engage the youth in positive programming for personal and professional development.

2. **AMOUNT OF SERVICE?** agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

The Family Support Team will participate in all meetings, evaluation activities, and trainings required by the Yonkers Public School within the required time. The Team will assess strengths and needs of families, facilitate referrals and follow-up of referrals, as well as assist families with goal setting and follow-up. A representative will accompany parents to meetings as interpreters as needed. In addition, the Team will adhere to the standards of face-to-face contacts or phone calls and group work mentoring sessions to meet the student and the family needs. Services and resources will be coordinated to address the families’ needs and interests. One-on-one mentorship will be offered to the students and parents. The youth liaison will conduct bi-weekly home visits and engage family and student involvement in public school or community-based events. Reports will be shared bi-weekly with appointed Public-School personnel to provide updates along with monthly reports on case assessment and evaluation.

3. **WHO IN THE SCHOOL DISTRICT IS SERVED?**

(Describe whether services are to be provided directly to students, to staff, etc.)

The youth identified by the Yonkers School District.

4. **WHO WILL PROVIDE SERVICES?**

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Members of the 914United Team.

- 4a. **WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

The subcontractors include the following:

- a. Jonathan Alvarez
- b. John Cabrera
- c. Dominick Pallano
- d. Sammel Sutton
- e. Daniel Gomez
- f. Christina Dejesus
- g. Janita Mercado
- h. Virginia Velez

i. Deana Robinson

- j. Dayana Rosa
- k. Robert Lebron

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

The contractor will report to the district personnel, parents, and/or others on how frequently the youth engages in programming and schooling. The contractor will also report the level of engagement with youth, their interests and needs, and possible solutions to address those needs.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The quality of the work will be judged by documentation that include contact logs, plan of action, progress reports, and by testimonials (written or verbal) along with surveys filled out by youth, parents, and district personnel.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

The responsible party include the following

914United Inc
54 McGeory Ave, LL Bronxville, NY 10708
914.439.3023
501C3 Nonprofit Organization
Jonathan Alvarez, Co-founder & Executive Director
Jalvarez@914united.org
85-0919332

Elaine Shine
Executive Director
914-376-8183
Eshine@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

The work supports the goals dealing with student SEL support in the Title IV grant.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

The **ONLY** Data the contractor may receive is contact information


10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Yes, whatever data needed for the contract would be used *only* for the purpose of developing, validating, administering student assistance programs, or improving support.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)



(Printed Name)