



**Office of General Services
Procurement Services**

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contractor Information Summary

Updated: March 26, 2022

Group 23000 – MISCELLANEOUS OFFICE SUPPLIES (STATEWIDE)

Award Number: [22790](#) Contract Period *April 1, 2016 – March 31, 2023*

OGS CONTRACT NUMBER	CONTRACTOR INFORMATION		CONTRACT SPECIFICS
PC67296	<p>Staples Contract & Commercial LLC.</p> <p>21A Railroad Avenue Albany, NY 12205</p> <p>Federal ID: 043390816 NYS Vendor ID: 1000005286</p> <p>Online Ordering Website: www.staplesadvantage.com/nys</p>	<p>Customer Service Assistance: For general customer service and questions about currently placed orders or pricing:</p> <p>Tel: 877-285-8852 nys@cs.staples.com</p> <p>Please see the list of MWBE, SDVOB, and SBE Resellers for customer service contact information or questions pertaining to orders placed through the MWBE Resellers.</p> <p><u>New Account Registration for Staples, MWBE, SDVOB, or SBE Resellers:</u> Mr. Keven Herren Tel: (585) 486-8736 Fax: (585) 334-7075 Email: keven.herren@staples.com or Mr. Gregg Schneider Tel: (585) 944-9531 E-mail: gregg.schneider@staples.com</p> <p>Remit All Payments To: Staples Contract & Commercial, LLC PO Box 70242 Philadelphia, PA 19176-0242</p>	<p>Executed Contract Terms and Conditions</p> <p>Extension Agreement</p> <p>Pricelist</p> <p>MWBE, SDVOB, and SBE Resellers</p> <hr/> <p>Accepts P-Card up to \$15,000 (No additional discount)</p> <p>No Prompt Pay Discount</p> <p>EDI Ordering \$20.00 Minimum Order Free Delivery No Restocking Charge</p>

See next page for Historical Pricing Information.



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HISTORICAL PRICING

DATE	WEBLINK
2016 - April	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples2016.pdf
2017 - June	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples061517_Historical.pdf
2017 - August	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples081517_Historical.pdf
2017 - November	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples111517_Historical.pdf
2018 – April	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples041018_Historical.pdf
2018 – June	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples060518_Historical.pdf
2019 - June	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples061419_Historical.pdf
2020 - August	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples081320_Historical.pdf
2021 - June	https://online.ogs.ny.gov/purchase/spg/pdfdocs/2300022790PL_Staples060921_Historical.pdf