

July 22, 2020

Mr. Lee Pavone, P.E.
Senior Mechanical Engineer
Yonkers Public Schools
One Larkin Center
Yonkers, New York 10701

**RE: PROPOSAL FOR CONSTRUCTION MANAGEMENT SERVICES-
ROOSEVELT HIGH SCHOOL**

Dear Mr. Pavone:

We are pleased to provide a proposal for construction management services under Contract 618507 and RFQ316 for the Replacement of Ceilings & Lights and Heater Plant Site Piping at Roosevelt High School. The total project cost is estimated to be \$1,400,000. The engineer for the project is Eisenbach & Ruhnke Engineering, P.C.

The project scope of work involves the replacement of the Cafeteria Addition & Library Addition corridor and stair ceilings & lighting with new acoustical ceilings & energy efficient LED lighting and the replacement of the school's deteriorated site hot water supply and return piping which runs underground outside the school from the Boiler Room located next to the Auto-shop wing to the Library wing. There is no asbestos abatement included with the project.

The Project has been let for bid with ceilings & lights replacement for the cafeteria addition and heater plant site piping as base bid. The replacement of ceilings & lights for the Library Wing and main cafeteria ceiling were bid as alternates. The YPS and engineer are recommending to award the base bid work to the lowest responsive bidder (to be determined) and re-bidding the alternate work as a separate contract. Therefore, there will be 2 contracts, one for base-bid (GC Contract 1) and a second for the alternate work (GC Contract 2). Contract 1 award by BOE is anticipated August 2020. Bid of Contract 2 is planned for August 2020 with anticipated award by the BOE in October 2020.

The schedule for the scope of work is as follows:

1. Ceiling & lighting replacement for both contracts: submittal upon issuance of notice to proceed, construction starting June 27, 2021 with substantial completion August 30, 2021, and punch list work completed September 30, 2021, and closeouts and final payment by October 30, 2021.
2. Replacement of heater plant site piping may proceed during the fall or spring. It is anticipated the work will take approximately 4 weeks.

No pre-construction services are included. The services for the construction phase include pre-award interviews of low bidders for both Contracts. The on-site services provide general observation services for compliance to contract documents, but do not include special inspections. For the Construction Management services, we propose a lump sum fee of \$71,000. This includes management of approved change orders that are implemented during the scheduled time and not requiring additional staff time. Change orders requiring additional staff to manage or are scheduled after the construction period

would be presented for additional services. A staffing plan is attached. The staffing plan includes separate on-site services for the heater plant site piping for the month of May. This is a place holder for a month of services which may occur in the spring or fall. For the type and size project, the on-site services for this project is proposed as half-time services.

We also propose including an allowance of \$7,500 for related requested services and reimbursables as approved by YPS. Reimbursables are submitted as actual cost with no markup on the reimbursables. Reimbursable invoicing will include copies of receipts. The total proposed fee is up to \$78,500. Submittal Exchange is not included for this project. This fee is proposed based on the bond sale for funding taking place with funds available as needed to meet the attached schedule.

Additional services are proposed to be compensated base on the approved proposed hourly rates for the calendar year the services are rendered and/or agreed to negotiated lump sum fee. Time sheets signed by employee and Savin supervisor will be provided for work performed for work performed on a time basis.

If you have any questions with the above, please feel free to call. If this proposal is accepted, please send a P.O. for our files.

Sincerely,
Savin Engineers, P. C.



Steve Spangler, LEED, AP
Regional Director

Cc: Mr. John Carr, P.E.

Attachment

REVIEWED
WP
7/28/2020

Roosevelt Staff Plan

	J-20	A-20	S-20	O-20	N-20	D-20	J-21	F-21	M-21	A-21	M-21	J-21	J-21	A-21	S-21	O-21
	J-20	A-20	S-20	O-20	N-20	D-20	J-21	F-21	M-21	A-21	M-21	J-21	J-21	A-21	S-21	O-21
Hours	Bid			BOE award		Submittals						Construction			Punch	Close
Project Executive	140	16	16			10					10	16	16	16	20	20
Const Manager	301								87			40	87	87		
Project Accountant	145						10	10	10	10	10	25	25	25	10	10
Total	16	16	0	0	0	10	10	10	97	10	20	81	128	128	30	30