


*Innovation • Inspiration • Excellence for All*

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**Dr. Edwin M. Quezada**  
Superintendent of Schools

**DATE:** August 26, 2020

**TO:** Rev. Steve Lopez, President  
and Members of the Board of Education

**FROM:** Dr. Edwin M. Quezada 

**RE:** **Request for Emergency Declaration**  
**Procurement of Goods and Services for COVID-19 Response**

I have approved the amended Request for Emergency Declaration from Executive Director John P. Carr to increase the total amount from \$1M to \$2M, which was in response to meet requirements and/or recommendations made by NYSED, NYSDOH and the Governor's office promulgated in mid-July that the district must be able to procure goods and services at an accelerated rate to meet the COVID-19 health crisis.

On July 27, 2020, I originally approved the upper limit of \$1M recommended to be used for the procurement of goods and services under GML104b to meet this emergency. The new anticipated expenses to date are approaching \$1,350,000. Therefore, at this time the upper limit is asked to be increased to \$2M to be used for procurement under GML104b in lieu of GML103 to continue to meet this emergency.

Thank you for your cooperation and consideration of this request.

EMQ:md  
Encl.

C: Dr. Fenix Arias, Mr. John Carr, Mr. John Liszewski, Mr. Brad Gorson, Mr. Tom Collich,  
Mr. Lee Pavone, Ms. Elizabeth Janocha



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**MEMORANDUM**

**Dr. Edwin M. Quezada**  
Superintendent of Schools

**John P. Carr**  
Executive Director  
School Facilities Management

**DATE:** August 24, 2021

**TO:** Edwin M. Quezada

**FROM:** John P. Carr 

**RE: REQUEST TO AMEND THE EMERGENCY DECLARATION FOR  
PROCUREMENT OF GOODS AND SERVICES FOR COVID19 RESPONSE**

This is to request that the Emergency Declaration with the subject title dated July 27, 2020 be amended increase the total amount from \$1 million to \$2 million.

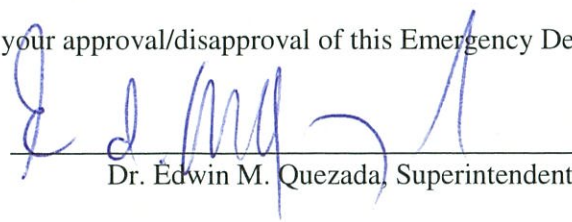
Anticipated expenses to date are approaching \$1,350,000 f(in rough numbers):

- Architects/engineers: \$150,000
- HVAC contractors \$775,000
- Plumbing contractors \$210,000
- Electrical contractors \$50,000
- Hardware \$165,000

At this time the upper limit is asked to be increased to \$2,000,000 to be used to for procurement under GML104b in lieu of GML103 to continue to meet this emergency.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED:

 8/26/2020  
Dr. Edwin M. Quezada, Superintendent of Schools

DENIED:

\_\_\_\_\_  
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/jc

cc: J. Liszewski, T. Collich, L. Pavone, B. Gorson, A. Cocciola



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**MEMORANDUM**

**Dr. Edwin M. Quezada**  
Superintendent of Schools

**John P. Carr, P.E.**  
Executive Director  
School Facilities Management

**DATE:** July 27, 2020

**TO:** Edwin M. Quezada

**FROM:** John P. Carr 

**RE: REQUEST FOR EMERGENCY DECLARATION  
PROCUREMENT OF GOODS AND SERVICES FOR COVID19 RESPONSE**

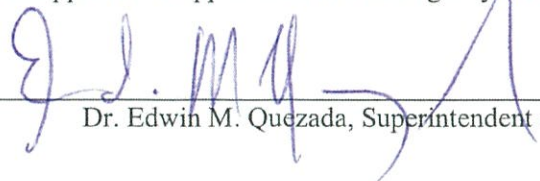
In order to meet requirements and/or recommendations being made by the NYSED, NYSDOH and the Governor's Office promulgated in mid-July the District has to be able to procure goods and services at an accelerated rate to meet the COVID19 health crisis. These requirements are being made to protect the health and welfare of all Yonkers Public School stakeholders.

The time frame for procurement needs to be shortened, therefore it is hereby recommend and requested that an Emergency Declaration be issued to provide a blanket means of procuring such goods and services.

At this time an upper limit of \$1,000,000 is being recommended to be used for procurement under GML104b to meet this emergency. This is not an ask for \$1,000,000. It is to allow procurement of the goods and services required to meet this emergency using GML104b in lieu of GML103.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED:

  
\_\_\_\_\_  
Dr. Edwin M. Quezada, Superintendent of Schools

DENIED:

\_\_\_\_\_  
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/lp

cc: J. Liszewski, L. Pavone, T. Collich, B. Gorson