

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Part 1: Professional Learning Sessions

Two online professional learning sessions for teachers who have participated in the NYSED online course, focusing on the following content below. Professional training and coaching, preparation and materials development including sessions and deliverables below. Budget includes planning and packaging of training materials for PL, a planning call with the district, two (2) facilitators and delivery of training.

- 1) Overview to Social-Emotional Learning (SEL training)
- 2) SEL Workshop
 - Online needs assessment included for coaching and next steps.

Part 2: Coaching Cycles

- **Coaching cycle for 1 ENL/ELA teacher or a content-area teacher team** working on a specific strategy from our online course (instructional and/or social emotional learning strategies)
 - Coaching cycle consists of 3-5 visits, 1-2 in person and the rest remote online.
 - Coaches set a SMARTe goal with the teacher around an instructional or SEL strategy.
 - Teacher or co-teaching team is expected to share (anonymized) student work in order to reflect on the students' learning.
- **Summary report of feedback and recommendations** for coaching/next steps are included at the end of each coaching cycle for the school or district.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The total budget for the Yonkers/Bridges budget is \$ 13,555.85.

This includes 1) project management, including preparation of materials; implementation staff; contract fiscal processing costs; travel; materials and supplies 2) associated personnel fringe costs; 3) indirect costs to the university.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

These services are to be provided to ENL and content area teachers.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Bridges facilitator/coaches,

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

We will provide a coaching report to be available to the teacher and administrator involved in coaching. These can be distributed at the discretion of the administrator-teacher team.

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

We will have an evaluation for the professional learning session and evaluation for coaching.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Research Foundation, CUNY, Bridges to Academic Success

Vendor Address: 365 Fifth Avenue, Rm 3211

Vendor Phone No.: 347-400-5685

Vendor Business Status: (corporation, non-profit individual, unincorporated) Non profit/university

Vendor Contact Name: Dr. Lisa Auslander, George Horvath

Vendor Contact Email: George@bridges-sifeproject.com and legal department, RF CUNY

Tax ID No.: RF CUNY Ex-119218

School District Administrator Name: June Wai

School District Administrator Title: Division of Language Acquisition, Yonkers Public Schools

School District Administrator Phone No.: 914.376.8230 ext. 7056
School District Administrator Email: JWAI@yonkerspublicschools.org


8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Student work will be anonymized and shared as part of the coaching experience.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Yes, the student work samples will be used for data-informed coaching and instruction.

<p>Performance Based Guidelines Reviewed and approved by:</p> <p> _____ (Signature of School District administrator/employee)</p> <p>JUNE WAI _____ (Printed Name)</p>
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1964