

September 29, 2020

Mr. John R. Becker
Project Manager
Yonkers Public Schools
One Larkin Center
Yonkers, New York 10701

**RE: PROPOSAL FOR CONSTRUCTION MANAGEMENT SERVICES-
SAUNDERS HIGH SCHOOL- PS JOB # 10881**

Dear Mr. Becker:

We are pleased to provide a proposal for construction management services under Contract 618507 and RFQ316 for the HVAC Upgrades Project at the Saunders High School. The total project cost is estimated to be \$2,100,000. The architect for the project is Fuller & D'Angelo P.C. and the project is submitted under SED # 66-23-00-01-0-202-015.

The Project is being let for bid. The schedule for the scope of work is as follows:

- Bid and award October-December 2020
- Submittals January-February 2021
- 2nd shift March-June 2021 (1/4-time on-site coverage has been included)
- Regular shift July-August 2021 (1/2-time on-site coverage for 6 days per week has been included)
- 2nd shift September-February 2021 (1/4-time on-site coverage has been included)

No pre-construction services are included. The services for the construction phase include pre-award interviews of low bidders. The on-site services provide general observation services for compliance to contract documents, but do not include special inspections. For the Construction Management services, we propose a lump sum fee of \$134,800. This includes management of approved change orders that are implemented during the scheduled time and not requiring additional staff time. Change orders requiring additional staff to manage or are scheduled after the construction period would be presented for additional services. A staffing plan is attached. For the type and size project, the on-site services for this project is proposed as quarter-time during 2nd shift and half-time during the regular shift.

We also propose including an allowance of \$12,000 for related requested services and reimbursables as approved by YPS. Reimbursables are submitted as actual cost with no markup on the reimbursables. Reimbursable invoicing will include copies of receipts. Submittal Exchange is proposed at the estimated cost of \$7,500. The total proposed fee is up to \$154,300. This fee is proposed based on the bond sale for funding taking place with funds available as needed to meet the attached schedule.

Additional services are proposed to be compensated base on the approved proposed hourly rates for the calendar year the services are rendered and/or agreed to negotiated lump sum fee. Time sheets signed by employee and Savin supervisor will be provided for work performed for work performed on a time basis.

If you have any questions with the above, please feel free to call. If this proposal is accepted, please send a P.O. for our files.

Sincerely,
Savin Engineers, P. C.



Steve Spangler, LEED, AP
Regional Director

Cc: Mr. John Carr, P.E.
Mr. Lee Pavone

Attachment

Saunders Staff Plan

		O-20	N-20	D-20	J-21	F-21	M-21	A-21	M-21	J-21	J-21	A-21	S-21	O-21	N-21	D-21	J-22	F-22	M-22	A-22	M-22
	Hours	Bid and award			Submittals		2nd Shift				Regular shift	2nd Shift							Punchlist		Close
Project Executive	240	20	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	20	20	20
Const Manager	614						44	44	44	44	87	87	44	44	44	44	44	44			
Project Accountant	200				10	10	10	10	10	10	25	25	10	10	10	10	10	10	10	10	10
Total	1,054	20	10	10	20	20	64	64	64	64	122	122	64	64	64	64	64	64	30	30	30