

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Groundwork Hudson Valley, Inc. (GWHV) will partner with Yonkers Public Schools (YPS) to provide curriculum, training, and support provide after-school programming so support the 21st Century Learning Center grant at Ella Fitzgerald Academy located at 77 Park Hill Avenue in Yonkers.

GWHV's Sustainable Education Team will do the following:

- Provide the curriculum for the 18-week program customized for the age groups identified by the school administration.
- Provide one person to execute the program at each session drawn from the Sustainability Education Team.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

One hour after-school classes for the 18 weeks of the program.

One hour travel time for each class.

Supervision, curriculum development, planning, prep, and logistics off site

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services are provided directly to students.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Groundwork Hudson Valley, Inc. will provide the services.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Internal staff meetings and check in with the managing administrator(s).

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The Yonkers School District will use a standardized evaluation.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Groundwork Hudson Valley, Inc.
Vendor Address: 22 Main Street, 2nd Floor, Yonkers, NY 10701
Vendor Phone No.: 914-375-2151
Vendor Business Status: Non-profit corporation
Vendor Contact Name: Ellen Theg
Vendor Contact Email: ellen@groundworkhv.org
Tax ID No.: 11-3579493

School District Administrator Name: Dr. Frank O. Hernández
School District Administrator Title: Assistant Superintendent
School District Administrator Phone No.: 914-376-8011
School District Administrator Email: fhernandez2@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT? Yes- 21st Century Community Learning Center Grant**

21st Century Community Learning Centers is a federally-funded program which supports the creation of community learning centers that operate programs for students, particularly those who attend high-poverty and low-performing schools, and their families. By providing tutoring and other academic enrichment activities along with a broad array of youth development opportunities that complement their regular academic programs, these centers help students meet state and local student standards in core academic subjects, such as English language arts and math. In addition, literacy and other educational services are offered to families of students participating in the program.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW. NO**

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE. NO**

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

Dr. Frank O. Hernandez

(Printed Name)