

REQUEST FOR NON-COMPETITIVE CONTRACT (Rev.9.19.18) - FOR BOCS APPROVAL ON: _____

This form must be completed by Department Heads or their designee when requesting contracts where a determination has been made that seeking competition would not be in the best interest of the taxpayers:

Check off each box that applies and provide the detailed reasons in the JUSTIFICATION section.

VENDOR INFORMATION

Vendor Legal Business Name: **Mola Group Corp**

Vendor Address: 450 Park Ave S. 3rd Floor NY, NY 10016

Vendor Main Point of Contact for Any Resultant Contract: **Kafui Adjaho**

Title: **Salesperson** Phone: **212-518-4035** Email: kafui.adjaho@molaprise.com

Detailed Description of Service and Contract Term: **September 2022-June 2023**

Total Cost and Method of Compensation: \$ 67,813.20

EXCEPTIONS PER SECTIONS 6 (D) AND 6 (Q) OF THE CITY'S PROCUREMENT POLICY

- Lawyers
- Planners
- Recruitment agencies for professionals
- Accountants
- Landscape architects
- Information technology advisors
- Auditors
- Real estate brokers
- Financial advisors
- Contract deemed to be in the best interest of the City

SOLE SOURCE: Only one vendor is capable of providing the service.

SINGLE SOURCE: The service is available from more than one source, but for particular reasons it must be procured from a specific vendor.

Single Source: Upgrade to existing software available only from the software developer who sells on a direct basis.

Single Source: Upgrade to existing software available only from the software developer's designated Value Added Reseller for this territory.

Single Source: Continuation of an on-going service already procured from this vendor. Provide the reasons why it would not be prudent to procure these services from another vendor.

Single / Sole Source: Sole provider of a patented or licensed service.

Single / Sole Source: The requesting Department can demonstrate that such services, due to unique or special circumstances, cannot be procured through a competitive Request for Proposal process.

JUSTIFICATION: Provide detailed reasons why it is in the best interest of the taxpayers to contract with this vendor without competition.

NYS Grant requires an approved NYS certified WMBE vendor by the Smart Scholars grant office. Per the district's Smart Scholars grant, the awarded vendor must be a NYS Certified WMBE. We are requesting to purchase a one time event from MOLA Group for HP ProBook 440 G9 Notebook and HP 3 Year Warranty NBD Onsite with Active Care NB SVC and keyboards for the Smart Scholars technology program at Roosevelt HS ECS for the 2022-2023 school year. Under Article 15-A of the NYS Executive Law, NYS has discretionary authority to waive competitive

procurement for WMBE vendors up to \$500k. In addition to documenting this fact, it is a contract deemed to be in the best interest of the District.

APPROVAL: I certify that to the best of my knowledge the information above is a complete and accurate justification for the competitive procurement of these services.

Department / Department Head Name: Principal, Roosevelt High School-Early College Studies

Signature: Edward DeChast Date: 2/27/23

