

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Interactive Health LLC will provide evaluation services pertaining to the *RECOVS: Recover for COVID School Program Learning Loss* grant program, where Learning Loss Centers will be established in five schools. Interactive Health, LLC will work with the RECOVS Grant Program Coordinator and the RECOVS Grant Program Facilitator using both quantitative and qualitative methods to assess the program's effectiveness in achieving its stated objectives. Services will include analyzing student academic outcome data; analyzing 5Essentials Parent and Student Survey data; creating and administering surveys specifically designed to measure professionals' self-reported ability to identify and respond to learning loss; tracking student engagement with Learning Loss Coaches; tracking the use of the Learning Loss Centers for peer tutoring and other recovery interventions; gathering qualitative feedback from students, teachers, Learning Loss Coaches, and parents to gain insights into the program's effectiveness and areas for improvement; and developing comprehensive reports detailing the findings to make informed decisions to enhance its support for students and professionals.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Interactive Health will provide 25 days to analyze assessment data; administer and analyze surveys; report on the fidelity of the interventions; analyze data collected from participation feedback forms that will be administered to students, teachers, Learning Loss Coaches, and parents; collect relevant district data; and assist in meeting all semi-annual and annual NYSED reporting and monitoring requirements, including reporting on the number and percentage of total and diverse students served, progress made on objectives, sub-objectives, activities, and outcomes.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided to the Yonkers Public School (YPS) to meet the requirements of the RECOVS grant program.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Services will be provided by Interactive Health, LLC, founded in 1999, with expertise in school-based evaluation and research. Dr. Katherine Roberts, President of Interactive Health, who will oversee the services, is also an adjunct professor at Teachers College Columbia University, where she teaches Research Methods and Biostatistics.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No, Interactive Health, LLC will not be utilizing any volunteers or hiring/utilizing any subcontractors.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Interactive Health, LLC will work with the RECOVS Grant Program Coordinators and the RECOVS Grant Program Facilitator to evaluate the programmatic interventions. Written reports will be generated, which will inform district personnel and stakeholders of the progress made on objectives, sub-objectives, activities, and outcomes. This will allow for performance feedback and program improvements, if necessary.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The quality of service will be evaluated through the Yonkers City School District ongoing monitoring of the contractual services via written reports.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Interactive Health, LLC

Vendor Address: 162 Lake Drive, Mountain Lakes, NJ 07046

Vendor Phone No.: 917-817-0785

Vendor Business Status: (corporation, non-profit individual, unincorporated) Limited Liability Company

Vendor Contact Name: Dr. Katherine Roberts

Vendor Contact Email: roberts@interactivehlth.com

Tax ID No.: 22-3691525

School District Administrator Name: Michael McDonald

School District Administrator Title: Executive Director of Mathematics (PK-12) and Professional Development

School District Administrator Phone No.: 914-376-8068

School District Administrator Email: MMCDONALD@YonkersPublicSchools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, YPS was awarded the New York State RECOVS: Recover from COVID School Program to support schools in addressing learning loss exacerbated by the pandemic. There are semi-annual and annual NYSED reporting and monitoring requirements, including reporting on the

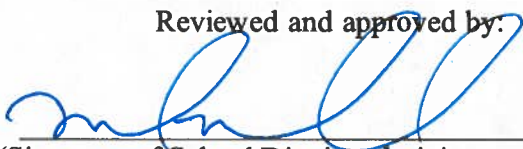
number and percentage of total and diverse students served, progress made on objectives, sub-objectives, activities, and outcomes.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

For the grant described above, Interactive Health, LLC will review student attendance, disciplinary referrals, number of students served, academic outcome data, as well as professional development hours for the purpose of reporting in collaborating with YPS to the NYSED on the progress of academic outcomes and services.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

The data collected will not be used or have any impact on developing, validating, or administering student aid programs or improving instruction. Broadly, the results will be used to determine the extent of program implementation related to the requirements of the grant programs.

<p>Performance Based Guidelines Reviewed and approved by:</p>  <p>(Signature of School District administrator/employee)</p> <p><u>Michael McDonald</u> (Printed Name)</p>
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