

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

Ten days of professional development/training will be provided to teachers and subs to build their capacity to incorporate research-based practices into their instruction and adapt their teaching strategies to match the needs of their students and effectively teach content that aligns with NY State Standards.

The staff members will engage in individual and facilitated small group sessions to identify and reflect on effective practices in order to drive continuous improvement in their instruction.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The contract will consist of 10 days of professional development to include training and coaching. Services will be provided at the Andrus Orchard School in Yonkers, NY.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The classroom teachers and subs will receive professional development on topics selected based on initial class visits with input from the supervising administrators.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The services will be provided by Barbara Kestenbaum, who has over 40 years in the field of education, with 18 of those as a trainer in the field of special education. Ms. Kestenbaum has a master's degree and certifications in NY State as a School District Administrator, School Administrator/Supervisor and Teacher of Special Education.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

No subcontractors or volunteers will be used to fulfill this contract.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Progress will be reported to supervisors and administrators at least monthly.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

The Andrus Orchard School will use its own workshop and professional development evaluation form.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the purchase is pursuant to the Title 1 Grant, which states that the purchase of resources and or professional development directly addresses the academic achievement issues that caused the school to be identified.

This professional development will focus on the teaching and learning process and focus on building the teachers' capacity to incorporate research-based practices into their instruction so that they may engage their students and effectively teach content that aligns with NY State Standards.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

The contractor will not be receiving any student data from Yonkers Public Schools.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

The contractor will not be receiving any student data from Yonkers Public Schools.