

**PERFORMANCE-BASED CONTRACT GUIDELINES**  
**RISING GROUND-UPK 4**

**1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)**

Rising Ground will service 18 eligible UPK4 students from the city of Yonkers, New York. The purpose of the UPK service is to provide a rich learning environment that prepares students for a successful entry into kindergarten. Our Teaching Strategies Curriculum which is aligned to NYS Prekindergarten Learning Standards addresses the Cognitive, Physical, Social Emotional, Literacy, and Math domains. The preschool schedule includes special programming such as animal science from the Green Burgh Nature Center, Music and Movement with Mr. Zev and Art with Ms. Kathy.

**2. AMOUNT OF SERVICE?**

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Rising Ground will serve 18 UPK students (4 Yrs.) from the City of Yonkers, New York in our Marion and George Ames Early Childhood Learning Center and will provide 6 hours and 20 minutes of instruction (8:45 am- 3:05 pm) Monday through Friday aligned with the 2025-26 school year calendar as outlined by Yonkers Public Schools.

**3. WHO IN THE SCHOOL DISTRICT IS SERVED?**

(Describe whether services are to be provided directly to students, to staff, etc.)

Four-year-old students and students that reside in Yonkers, New York are eligible to participate in the UPK program at Rising Ground.

**4. WHO WILL PROVIDE SERVICES?**

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Yellow Room classroom teacher – Aliana Reyes  
Orange Room classroom teacher- Eliana Nunez  
There are two certified NYS teacher assistants in each classroom.

**4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

We will not utilize any volunteers in our program.

Special Programming contractors/ contact information

1. Zev Haber- Music and Movement 917-649-4483
2. Kathleen Nesi/ Art- 914-227-5236
3. Greenburgh Nature Center/animal science- 914-723-3470

**5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Rising Ground follows the Teaching Strategies Gold Creative Curriculum which is aligned to the NYS Prekindergarten Learning Standards. Four times a year every quarter, (fall, winter, spring, and summer) teachers complete a formative assessment for students. The results of the assessment are used to inform teachers of students' strengths and weaknesses. These assessments are also communicated with parents during quarterly parent-teacher conferences to discuss students' results and progress. In addition, annual reports/ assessments will be shared with the Yonkers School district.

**6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES?**

(Set forth the method which will be used to evaluate contractor's performance)

Director Alissa Coley is responsible for supervising all teachers and reviewing teachers' weekly lesson plans. Ongoing classroom observations (formal and informal) are also conducted by Alissa Coley. Following every observation, the staff will be provided with an opportunity to discuss and evaluate their performance. Alissa Coley is also responsible for reviewing and documenting all data entered through Teaching Strategies Gold.

**7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Vendor Name: Rising Ground

Vendor Address: 463 Hawthorne Avenue/Yonkers, New York 10705

Vendor Phone No.: 914-375-8743

Vendor Business Status: (corporation, non-profit individual, unincorporated): Corporation

Vendor Contact Name: Alzina Gilmore, Vice President of Early Childhood Programs

Vendor Contact Email: [agilmore@risingground.org](mailto:agilmore@risingground.org)

Tax ID No.: 13-1860451

Vendor Name: Rising Ground- Marion and George Ames Early Childhood Learning Center

Vendor Address: 463 Hawthorne Avenue/Yonkers, New York 10705

Vendor Phone No.: 914-375-8812

Vendor Business Status: (corporation, non-profit individual, unincorporated): Corporation

Vendor Contact Name: Alissa Coley, Director

Vendor Contact Email: [acoley@risingground.org](mailto:acoley@risingground.org)

Tax ID No.: 13-1860451

Ms. Alyssa Colon-Garcia

Executive Director

Phone: (914) 376-8213

Fax: (914) 376-8211

[acolon-garcia@yonkerspublicschools.org](mailto:acolon-garcia@yonkerspublicschools.org)



**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes. The UPK Grant and services will be provided under contract with Yonkers Public Schools, which receive the funds from New York State. Rising Ground will follow the contractual agreement with Yonkers Public Schools. Rising Ground will provide UPK instructional services adhering to NYS Pre- Kindergarten Learning Standards.

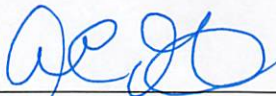
**9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

N/A

**10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.**

N/A

Performance Based Guidelines  
Reviewed and approved by:

 1129125

(Signature of School District administrator/employee)

Alyssa Colon-Garcia  
\_\_\_\_\_  
(Printed Name)





# YPS Vendor/Partner Evaluation Form

An evaluation of partnerships throughout the District

Evaluator Name: Alyssa Colon-Garcia

Role: Executive Director

General Information			
Grant Name	Universal Pre-Kindergarten	Contract Amount	\$90,000.00
Partner/Partner	Rising Ground	Date of Service(s)	SY 24-25
School Site(s)	Community Based Organization		

1. Were there three quotes for vendor services?

- YES (if yes, please list vendors below)
- NO (if no, please explain)
- N/A

Explain: Community Based Organization who submitted RFP to provide UPK program subsidized by YPS and NYSED.

2. In what ways does this vendor/partnership align to our Districts mission/vision/strategic plan?

Goal 1- Student Achievement; Goal 4- Support student needs; Goal 5- Community Wide Engagement

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3. What was the primary goal of the partnership? (Fill the option(s) that most closely relates to the main objective of the partnership.)

- To provide PD to a certain population of the schools.
- To provide programmatic support to the schools.
- To provide tutoring or instructional support.
- To help to assess current practices.
- To connect the schools with other resources.
- To help to develop curriculum and activities for the district, school or classroom.
- To support mental and emotional health
- Other: Provide UPK programs to the community

4. Were the specified goal(s) and objectives reached?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

5. Did this partner deliver on the expected agreement and outcomes?

- YES
- NO (if no, please explain)

Explain: \_\_\_\_\_

6. Did this partner supply appropriate materials and supplies necessary to accomplish goals and outcomes?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

7. Did this partner provide adequate feedback and support?

- YES
- NO (if no, please explain)
- N/A

Explain: \_\_\_\_\_

8. Please complete the Vendor/Partner Assessment Criteria scale below and rank this partner on the following areas:

<b>Vendor/Partner Assessment Criteria</b>					
<b>Criterion</b>	<b>(1) Ineffective</b>	<b>(2) Somewhat Ineffective</b>	<b>(3) Somewhat Effective</b>	<b>(4) Effective</b>	<b>(5) Highly Effective</b>
<b>Preparation:</b> <i>Provides high-quality services to meet goals</i>					x
<b>Competency:</b> <i>Knowledge of craft</i>					x
<b>Flexibility:</b> <i>Willingness to change or compromise</i>					x
<b>Consistency:</b> <i>Schedule &amp; routine</i>					x
<b>Organization:</b> <i>Structured, orderly, &amp; efficient use of time management</i>					x
<b>Professionalism:</b> <i>Interactions are cordial &amp; respectful</i>					x
<b>Overall Experience with partner</b>					x

9. Please indicate specifically how the vendor/partner impacted student achievement, leadership development or district operations. **Note: Please provide documentation and evidence of impact of vendor/partner services.**



Community Based Organizations who provide UPK allow additional community members to receive pre-k programming beyond the traditional school building. Students involved in the programs have access to before and after school care, varied community partnerships, and instruction aligned with Next Generation Learning Standards. Leadership from the community based organizations meet regularly with YPS central office administration to receive professional development. Students who are part of the UPK programs at our community based organizations enter kindergarten ready to learn with a strong foundation in literacy, numeracy, and social emotional development.

10. Use the space below to provide any additional feedback you think would be helpful:

Signature of Evaluator

Date:

1/29/25

\*\*\*\*\* FOR PEER REVIEW ONLY \*\*\*\*\*

Vendor/Partner Peer Review Criteria					
Criterion	(1) Ineffective	(2) Somewhat Ineffective	(3) Somewhat Effective	(4) Effective	(5) Highly Effective
Impact: <i>Based on artifacts/evidence/ evaluation</i>					✓
Overall Experience with partner					✓

Peer Reviewer

Dr. Cynthia Y. Palma

Date:

1/29/25

Signature of Peer Reviewer

Date:

1/29/25