



JOSEPH FULLER JR., AIA
President

JOHN D'ANGELO, ARA, LEED AP
Executive Vice President

NICHOLAS A. D'ANGELO, FARA, CSI
President Emeritus

October 23, 2023

Mr. Minaz David,
Sr. Development Project Manager
School Facilities Management
Yonkers Public Schools
One Larkin Center
Yonkers, NY 10701

**RE: ARCHITECTURAL SERVICES
EMERGENCY DRAINAGE AND SITEWORK
PS 16
YPS # 10952**

Dear Minaz,

We propose to provide architectural consulting services for the modifications to the above referenced project, as described below.

The scope will include the modification to the previously completed project, submitted to SED in December 2022.

Work scope will generally include the addition of the following work scope:

- Removal and replacement of existing stone retaining wall vestibule at the exterior exit from the Gymnasium.
- Waterproofing of all foundation walls exposed during construction.
- Modifications to existing ancillary building elements affected by the vestibule construction.

The design services scope of work will generally include the following:

CONSTRUCTION DOCUMENT AND SED FILING :

1. Modify existing construction plan and specifications for added work scope.
2. Test existing materials for possible asbestos or PCB content. (reimbursable allow.)
3. Arrange for topographical site survey to confirm elevations of existing site components adjacent to the construction area. (reimbursable allow.)
4. Assist YPS in preparing required SED forms and documents, for submittal as an amendment to originally submitted documents.
5. Submit revised documents to SED Office of Facilities Planning for approval.

BID NEGOTIATION:

1. Attend a Pre-Bid Conference with potential bidders.
2. Respond to requests for information (RFI's) from potential bidders during the bid period.
3. Preparation of bid document addenda prior to bid.
4. Assist in evaluating the bid responses.

CONSTRUCTION ADMINISTRATION:

1. Pre-Construction:
 - a. Review contractor submittals for materials, guarantees, bonds, insurances and conformance with other specification requirements.

JOSEPH FULLER SR., AIA
Co-Founder † 2003

RE: PS 16 - Emergency Drainage and Sitework – Additional Vestibule Construction

- b. Conduct/attend a pre-construction conference with YPS representatives, the Contractor and his subcontractors to review administrative, site access, performance and coordination issues, and technical installation expectations.
2. Construction:
 - a. Perform work-in-progress inspections, conduct construction progress meetings, and prepare meeting minutes.
 - b. Review and approve payment requisitions from the Contractor.
 - c. Answer any contractor submitted requests for information, issue any construction plan clarifications and prepare plan modifications as required.
 - d. Prepare any required change orders or directives.
3. Close-Out:
 - a. Perform a visual inspection of completed work and issue a Punch List of any incomplete or non-conforming work.
 - b. Perform a Final Inspection when the Contractor advises that all Punch List work is complete.
 - c. Review close out documents submitted by the Contractor, e.g., warranties, guarantees, release of lien waivers, as-built documents and the final payment request.

Fees for the above services as follows:

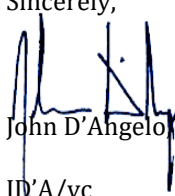
Construction Document and SED Filing Phase	\$ 9,500
Hazardous abatement design (if required)	\$ 3,500
Bid and Negotiation Phase	\$ 1,500
Construction Administration Phase	\$ 5,250
Reimbursable allowance (asbestos testing, survey)	<u>\$ 10,000</u>
Total Fee:	\$ 29,750

The following items are not included within these fees:

- Destructive test cuts or probes, if required for any verification of existing conditions.
- Reproduction of construction documents.
- Special inspections or testing during construction.
- Asbestos air monitoring during construction.

These fees are based on contract clauses and requirements as generally contained within on-call contract currently in effect between YPS and Fuller and D'Angelo, P.C.

Sincerely,



John D'Angelo, AIA, LEED AP

JD'A/vc