

REQUEST FOR NON-COMPETITIVE CONTRACT (Rev.9.19.2018) - FOR BOCS APPROVAL ON: 10/16/24

This form must be completed by Department Heads or their designee when requesting contracts where a determination has been made that seeking competition would not be in the best interest of the taxpayers:

Check off each box that applies and provide the detailed reasons in the JUSTIFICATION section.

VENDOR INFORMATION

Vendor Legal Business Name: **Imagine Learning**

Vendor Address: **100 S.Mill Avenue Tampa AZ 85281**

Vendor Main Point of Contact for Any Resultant Contract: **Todd Price**

Title: **Account Executive**

Phone: **9377055212**

Email: **toddprice@imagelearning.com**

Detailed Description of Service and Contract Term: **11/1/24-8/31/2025**

Total Cost and Method of Compensation: **\$53,950.00**

EXCEPTIONS PER SECTIONS 6 (D) AND 6 (Q) OF THE CITY'S PROCUREMENT POLICY

- | | | |
|---|---|---|
| <input type="checkbox"/> Lawyers | <input type="checkbox"/> Planners | <input type="checkbox"/> Recruitment agencies for professionals |
| <input type="checkbox"/> Accountants | <input type="checkbox"/> Landscape architects | <input type="checkbox"/> Information technology advisors |
| <input type="checkbox"/> Auditors | <input type="checkbox"/> Real estate brokers | |
| <input type="checkbox"/> Financial advisors | <input type="checkbox"/> Contract deemed to be in the best interest of the City | |

SOLE SOURCE: Only one vendor is capable of providing the service.


SINGLE SOURCE: The service is available from more than one source, but for particular reasons it must be procured from a specific vendor.

- Single Source: Upgrade to existing software available only from the software developer who sells on a direct basis.
- Single Source: Upgrade to existing software available only from the software developer's designated Value Added Reseller for this territory.
- Single Source: Continuation of an on-going service already procured from this vendor. Provide the reasons why it would not be prudent to procure these services from another vendor.
- Single / Sole Source: Sole provider of a patented or licensed service.
- Single / Sole Source: The requesting Department can demonstrate that such services, due to unique or special circumstances, cannot be procured through a competitive Request for Proposal process.

JUSTIFICATION: Provide detailed reasons why it is in the best interest of the taxpayers to contract with this vendor without competition .Image Learning is a single source vendor providing a specialized reading system-"Imagine Sondag System" which has been recognized as unique in that it is directly aligned with the Orton-Gillingam research-based reading approach. This system is also unique in that it allows for the program to be utilized by multiple teachers with training from peers. This demonstrates the ease of delivery and mastery of the program by staff.

APPROVAL: I certify that to the best of my knowledge that the information above is a complete and accurate justification for the non-competitive procurement of these services.

Department: Office of Student Support Services_ Department Head Name: Dr.Stephanie McCaskill

Signature:  Date: 9/30/2024