

November 19, 2021

Yonkers Public Schools
Facilities Department
One Larkin Center, 3rd Floor
Yonkers, NY 10701

Attn: John P. Carr, Executive Director, School Facilities Management
Re: **RFP: No 420-21-20 SED Filing for District Wide Emergency
HVAC Restoration for Covid19 Response**



Greetings:

We are writing to provide our proposal for professional services to the State Education Department filing for district wide emergency HVAC restoration for COVID 19 response. We understand that the project scope of work includes completing, submitting, and following to approval all forms and processes required by the NYSED in filing for reimbursement. We understand that Yonkers Public Schools expense to date CIP10901 "Emergency HVAC Upgrades" is approximately \$9.5M.

SCOPE OF WORK

We understand that the project scope of work includes but is not limited to:

- Consult and engaged the professional sub-consultants who provided architectural, engineering and environmental services for the "Procurement of Goods and Services for COVID19 Response."
- Coordinate with the District and Contractors and screen contractor invoices to identify, locate and quantify equipment upgraded, restored or replaced that may not have been directed to be performed by the sub-consultants and this includes:
 - Exhaust fans at all schools.
 - Air handling units and heating ventilating units at School 5, 13, 14, 17, 18, 21, 22, 23, 24, 25, 26, 28, YMA, MLK, Palisades Preparatory, PEARLS Hawthorne, Enrico Fermi, Gorton HS, Lincoln HS and Roosevelt HS.
 - Restoration of UVs and upgrade of UV Controls at School 5, 11, 13, 14, 16, 17, 21, 22, 23, 24, 25, 26, 29, 30, 31, 32, Thomas Cornell, Enrico Fermi, Cross Hill, Palisade Preparatory, MLK, Boyce Thompson, PEARLS Hawthorne, Cezar Chavez, Lincoln HS, Roosevelt HS and Gorton HS.
 - Window restoration.
 - Submit to SED in the form drawings for each School showing:
 - Location, type of all HVAC equipment with keyed notes identifying scope of work performed and if applicable to the school, provide and reference designs provided by BGA and OLA.
 - Related architectural work.
 - Related electrical work.
 - Related asbestos abatement work.
 - Schedule of HVAC restoration broken down by trade: GC, HVAC and Electrical.
- Address SED comments and re-issue requested documents.

Kaeyer, Garment + Davidson Architects, PC

285 Main Street, Mount Kisco, New York 10549

914.666.5900 kgdarchitects.com

DELIVERABLES

- Minutes for meetings held with the District.
- Two (2) half size and full-size sets of drawings and plans.
- Two (2) specification books.

TEAM

An outline of the key personnel and sub-consultants that will be assigned to the projects is listed below:

Design Team Leadership:

- Russell Davidson, FAIA – President/Managing Principal
- Richard Markgraf, Assoc. AIA – Project Architect
- Teresa Jarrard – Project Administrator

Expert Network:

- OLA Consulting Engineers – MEP/FP
- Barile Gallagher Associates – MEP/FP
- Eisenbach & Ruhnke Engineering PC – Environmental Consulting
- Adelaide Environmental Health Associates, Inc – Environmental Consulting

FEE

KG+D have always been able to work out fair and reasonable fees for the projects assigned to our firm. We propose to complete the State Education Department filing for district wide emergency HVAC restoration project for a lump sum fee of **\$303,750** as outlined in the attached fee table.

Our proposal is for all of the basic services described in this proposal. Printing expenses for the specified deliverables are included in the fee for each project phase as instructed in the RFP. Additional reimbursable expenses will be limited to the cost of printing for additional sets requested by Yonkers Public Schools over and above what is stated in the RFP, and the cost of express mail services if needed. There will be no reimbursable charges for telephones, use of computer use, or travel to and from the project sites or meetings.

KG+D and our consulting teams appreciate your continued trust in our firms, and we look forward to seeing this project successfully completed. As always, please feel free to call if you have any questions regarding this proposal.

Sincerely:

KG+D ARCHITECTS, PC



Russell A. Davidson, FAIA - President

Table 3.01		
SCHEDULE AND LUMP SUM FEES FOR BASIC SERVICES		
STATE EDUCATION DEPARTMENT FILING for DISTRICT WIDE EMERGENCY HVAC RESTORATION FOR COVID19 RESPONSE		
PROJECT PHASE	DURATION (Weeks)	FEE PROPOSED
3.01 Kick-off	3 Weeks	\$15,000
Pilot School	4 Weeks	\$56,000
50% Schools Completed	6 Weeks	\$62,750
100% Schools Complete	6 Weeks	\$100,000
SED Submission	4 Weeks	\$55,000
3.02 Additional Services and Reimbursables	NA	\$15,000.00
TOTALS	23 Weeks	\$303,750

Rescinded and amended in email below.

TOTAL SUM OF THIS PROPOSAL \$303,750

KG+D Architects, PC - Russell A. Davidson, FAIA Architect or Engineer
(printed name of proposer)

3.03 HOURLY PAYMENT RATES FOR VARIOUS TITLES

The Consultant will be compensated for time and material work beyond the original scope of work at the rates submitted previously.

3.04 PAYMENTS

Unless indicated otherwise, payments for services shall be billed and payable on a monthly basis. All requests for payment (requisitions) **must include the following:**

1. Cover letter on the Consultant’s letterhead with original signature requesting payment. This letter must indicate:
 - a) YPS Contract No.
 - b) The Project Numbers being billed
 - c) Original contract amount
 - d) Contract amendments (if any) and revised contract amount
 - e) Requisition No.
 - f) Lists of attachments.
 - g) Summary of amount due for this requisition and amount left in contract.
2. Back-up receipts for reimbursables.
3. Invoice(s) showing amount(s) due for each project.

PAVONE, LEE M.

From: Russell A. Davidson <rdavidson@KGDARCHITECTS.COM>
Sent: Thursday, December 16, 2021 12:25 PM
To: PAVONE, LEE M.
Subject: Revised Proposal - please call to discuss

School	OIA	BGA	E&R - abatement	KG+D SED	Adelaide	KG+D Arch	District wide	B
Roosevelt	\$ 48,000			\$ 2,500	\$ 2,000			\$
Gorton	\$ 42,000			\$ 2,500	\$ 2,000			\$
Siragusa	\$ 28,000			\$ 2,500			\$ 30,500	
5		\$ 4,250	\$ 2,000	\$ 2,500				\$
13		\$ 4,250		\$ 2,500			\$ 6,750	
14		\$ 4,250		\$ 2,500	\$ 2,000	\$ 3,500	\$ 12,250	
16		\$ 4,250		\$ 2,500			\$ 6,750	
17		\$ 4,250		\$ 2,500	\$ 2,000		\$ 8,750	
18		\$ 4,250		\$ 2,500	\$ 2,000			\$
21		\$ 4,250		\$ 2,500	\$ 2,000			\$
22		\$ 4,250	\$ 2,000	\$ 2,500		\$ 3,500	\$ 12,250	
23		\$ 4,250	\$ 2,000	\$ 2,500				\$
24		\$ 4,250		\$ 2,500			\$ 6,750	
26		\$ 4,250	\$ 2,000	\$ 2,500			\$ 8,750	
28		\$ 4,250		\$ 2,500			\$ 6,750	
29		\$ 4,250		\$ 2,500			\$ 6,750	
30		\$ 4,250		\$ 2,500			\$ 6,750	
31		\$ 4,250		\$ 2,500			\$ 6,750	
32		\$ 4,250		\$ 2,500			\$ 6,750	
Boyce Thompson		\$ 4,250		\$ 2,500			\$ 6,750	
MLK		\$ 4,250	\$ 2,000	\$ 2,500			\$ 6,750	\$

Cornell		\$	4,250															\$	
Ferri		\$	4,250	\$	2,000													\$	
Dodson		\$	4,250															\$	6,750
Cross Hill		\$	4,250															\$	6,750
Subtotal	\$ 118,000	\$	93,500	\$	12,000	\$	14,000	\$	7,000									\$	146,750
									\$	307,000									
Kickoff	Duration		Fee																
			3	\$	15,000														
Pilot School			4	\$	56,000														
(2)																			
50%			6	\$	62,750														
100%			6	\$	100,000														
SED			4	\$	73,250	\$	307,000												
Add				\$	15,000														
Totals		\$	322,000																

Russell A. Davidson, FAIA

President
rdavidson@kgdarchitects.com
 American Institute of Architects - National President - 2016

