

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)
“Building a Museum School”

During the 2023-2024 academic year, the Hudson River Museum will work with Museum School 25’s administration and staff to envision, plan, and pilot a holistic and sustainable partnership with Museum School 25. It will focus on the history, science, and art of the Hudson River that will support and extend the curriculum at every grade level. In addition to facilitating teacher, student, and family access to the resources of the HRM, including its robust interdisciplinary exhibitions and collections, the ultimate program will address social and emotional needs while building cognitive and communication skills, and teaching creative arts that will enable them to express themselves through different modalities.

This partnership will:

Deepen connections between the School and the Museum by facilitating meaningful access by students and families to exhibitions and programming.

Create and implement transformational experiences for fifth grade students through museum visits and work with a teaching artist.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

Amount totaling \$24,973.00 will be for the following:

Direct student services, and family events will be held at the Hudson River Museum. They will include:

- One-time general admission to the HRM for all students, their families and staff.
- Direct student services for Grades PreK-4 (one facilitated Museum visit for each class)
- Direct student services for Grade 5 with a Teaching Artist and Museum Educators.
- Family Events (2 All School; 2 5th Grade)
 - 2 all-school celebrations of our special exhibitions and collections together with our partners!
 - End of the Year Celebration (“Moving Up/Graduation” for 5th Grade)
 - Planetarium show for 5th Grade

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Museum School 25 students, their families, and staff will be directly served through this partnership, with a focus on graduating students in Grade 5.

3. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Saralinda B. Lichtblau, Assistant Director, Education, Hudson River Museum
Megan Byrnes, Manager, School Programs, Hudson River Museum
Marc Taylor, Manager, Planetarium and Science Programs, Hudson River Museum
Laura Vookles, Chair, Curatorial Department, Hudson River Museum
Teaching Artist and Content Specialists, TBD

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Hudson River Museum staff will communicate in an ongoing manner through various means, including the distribution of Museum calendars, Family Passes, and other information to families, providing reports as requested which contain quantitative and qualitative data.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The quality of service will be evaluated through the Yonkers City School District with ongoing monitoring of the contractual services.

External evaluators are not required for School Improvement Grant 1003a

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Hudson River Museum
Vendor Address: 511 Warburton Ave., Yonkers NY 10701
Vendor Phone No.: (914) 963-4550, Ext. 241
Vendor Business Status: (corporation, non-profit individual, unincorporated) Non-Profit
Vendor Contact Name: Saralinda B. Lichtblau
Vendor Contact Email: slichtblau@hrm.org
Tax ID No.: 13-2670081

School District Administrator Name: Lissette Colon-Collins
School District Administrator Title: Assistant Superintendent
School District Administrator Phone: 914-376-8000

School District Administrator Email: lcolon-collins@yonkerspublicschools.org

Updated August 2022

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Services are pursuant to the School Improvement Grant in Museum School 25 in the amount not to exceed \$24,973.00. Hudson River Museum will work with the Museum School 25 administration and staff to envision, plan, and pilot a holistic and sustainable partnership with Museum School 25. This service aims to aid the grant by integrating art and Museum philosophy into classroom instruction.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

N/A

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A

Performance Based Guidelines
Reviewed and approved by:

 12/22/23
(Signature of School District administrator/employee)

LISSETTE COLÓN-COLLINS
(Printed Name)