

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

In order to render the adequate degree of transportation services and comply with NYSED school bus monitors must complete Pre Services (new hires), Basic bus monitor course (hires under 1 year) two refreshers (Fall/Spring), Physical Performance Test (eligible candidates only) for the 2023-24 SY.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The cost not to exceed \$9,000.00 – The 10 hour basic monitors course is projected to be \$1,000.00 each, 2 sessions will be provided. The mandated NYSED Refresher sessions are projected at \$350.00 each, 10 in the Fall 2023, 10 in the Spring of 2024.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The fall and spring refresher workshops will serve Yonkers Public Schools 400 school bus monitors. The physical performance test will serve Yonkers Public Schools bus monitors who are eligible (PPT are mandated every 2 years). The Pre Service and Basic bus monitor 10hr course will serve new hires only (60-must complete course within the year of employment).

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Individual vendors who are experienced professionals in the area of pupil transportation all of whom are certified School Bus Driver Instructors and 19A examiners. (Details are below).

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

John Sharpe will provide professional development in the area of pupil transportation. Yonkers Public Schools bus monitors are an important part of our transportation team. The school bus monitors will gain knowledge and clarity in key bus monitor responsibilities: safety, communication, reliability, professionalism, importance of loading and unloading students safely, student management and what to do in the event of an emergency. Upon completion of the training we will communicate to the district personnel, parents, and others that the bus monitors completed a refresher course that specialize in safety issues on the school bus.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

All bus monitors will complete a performance questionnaire (evaluation) at the end of the training session.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Sharpe Transportation Consulting, LLC
Vendor Address: 143 Mooney Hill Road. Holmes, NY. 12531
Vendor Phone No.: 845-743-1476
Vendor Business Status: (corporation, non-profit individual, unincorporated)
Vendor Contact Name: John Sharpe
Vendor Contact Email: jsharpe1337@outlook.com
Tax ID No.: 82-1134590

School District Administrator Name: Andrew Miranda
School District Administrator Title: Director of Transportation
School District Administrator Phone No.: 914-376-8031
School District Administrator Email: Amiranda@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

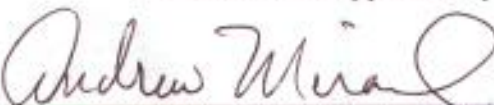
No

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A

Performance Based Guidelines
Reviewed and approved by:

(Signature of School District administrator/employee)
ANDREW MIRANDA
(Printed Name)