

Yonkers Public Schools

**City of Yonkers / Yonkers Public Schools
School Facilities Management**

**Proposal for RFP No. 420-22-16
Architectural/Engineering Design Services
at School 30**

September 30, 2022

Submitted by:

M E M A S I

914.915.9519 | memasidesign.com

MEMASI

September 30, 2022

Mr. Lee Pavone
Senior Mechanical Engineer, Schools Facilities Management
City of Yonkers / Yonkers Public Schools
One Larkin Center – 3rd Floor
Yonkers, NY 10701

Dear Lee,

It is with great pleasure that we submit our proposal for professional architecture and engineering services to Yonkers Public Schools for **RFP No. 420-22-16, Building and Site Upgrades at School 30**. For the above referenced RFP, we are proposing a team that includes **Barile Gallagher & Associates** for MEP/FP, **Reilly Tarantino** for any structural related work, and **the LA Group** for site/civil engineering, landscape, and athletic field design.

Our understanding of the scope of professional a/e services cover a vast range of scope of work mainly focused on the following:

- Site work and playgrounds related to drainage, sidewalk improvements, green landscape improvements, play stations and courts for 5–12-year old students and perimeter fencing; including land surveying
- Exterior masonry restoration
- Full roof inspection through Watsky Associates to determine repair and/or replacement of roof and associated elements
- Interior renovations to concert the existing Cafetorium Stage into Office and Nurse Office, and replacement of existing gymnasium flooring, wall pads and lighting.
- Ceiling and lighting replacement at approximately 4 to 5 classrooms
- Toilet room upgrades at both the original building and new addition
- Classroom window shade replacements
- Evaluation of Fire Alarm System and replacement of the existing Public Address System
- HVAC upgrades to spaces as indicated in the RFP, and the addition of air conditioning to the cafeteria and offices

As this proposal excludes Bidding, Negotiations and Construction Administration, we have laid out a duration of time on the following page that supports submission to SED and Construction Documents within 38 weeks exclusive of Yonkers milestone review time.

Thank you for this opportunity, we look forward to working together.

Sincerely,



Tina Mesiti-Ceas, AIA, LEED Green Assoc.
Managing Partner



Daryl Mastracci, PE, LEED AP BD+C
Managing Partner

* Project Phase duration excludes Yonkers milestone submission review time

Table 3.01		
BUILDING AND SITE UPGRADES AT SCHOOL 30		
RFP 420-22-16	PROPOSED PROGRESS SCHEDULE AND LUMP SUM FEES FOR BASIC SERVICES	
PROJECT PHASE	DURATION * (Weeks)	FEE
\$344,068		
Kick-off	4	\$24,960
Schematic Design	10	\$68,640
Design Development	12	\$109,200
SED Submission & Construction Documents	12	\$109,200
Bidding and Negotiation	N.A.	N.A.
Construction Administration	N.A.	N.A.
Additional Services Reimbursables Consultants Proposed		\$40,000
Markup _____%		
TOTAL	* 38	\$352,000

REVIEWED
LEE PAVONE
10/18/2022

TOTAL SUM OF THIS PROPOSAL \$352,000 LESS \$9,000 FOR SURVEY = \$343,000

MEMASI / Tina Mesiti-Ceas, AIA Architect or Engineer
(printed name of proposer)

3.03 HOURLY PAYMENT RATES FOR VARIOUS TITLES

The Consultant will be compensated for time and material work beyond the original scope of work at the rates submitted previously.

3.04 PAYMENTS

Unless indicated otherwise, payments for services shall be billed and payable on a monthly basis. All requests for payment (requisitions) **must include the following:**

1. Cover letter on the Consultant's letterhead with original signature requesting payment. This letter must indicate:
 - a) YPS Contract No.
 - b) The Project Numbers being billed
 - c) Original contract amount
 - d) Contract amendments (if any) and revised contract amount