

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

When the district identifies a need for temporary emergency lodging for an unhoused student and their family, the McKinney Vento Liaison can leverage the Safe Stays by ReloShare platform. This free-to-use hotel booking website allows the liaison to securely search for and reserve rooms under an alias, with no credit card or ID required at check-in. Safe Stays by ReloShare, through contracts with various hotels, ensures families receive the same room rates as online bookings, providing safe accommodations.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Safe Stays is a free-to-use platform, and the district is responsible for the reservations they book plus any taxes and fees associated (i.e. cancellation fees, pet fees, damages, etc.) A consolidated monthly invoice will be sent for the previous month's stays to streamline the billing process. Individual folios for each stay are available directly on the platform.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

McKinney Vento Students and families

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Safe Stays by ReloShare

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Parents will be offered services provided as need arises.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

District created surveys for parents to provide their experience with Safe Stays by ReloShare

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: ReloShare
Vendor Address: 1327 W Washington Blvd, STE 106, Chicago, IL, 60607
Vendor Phone No.: N/A
Vendor Business Status: Corporation
Vendor Contact Name: Paige Allmendinger
Vendor Contact Email: pallmendinger@reloshare.com
Tax ID No.: 85-1356799

School District Administrator Name: Lissette Colon-Collins
School District Administrator Title: Assistant Superintendent
School District Administrator Phone No.: 914-376-8230
School District Administrator Email: lcolon-collins@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, ARP Grant- *To provide McKinney Vento students with short term temporary housing resources when such emergency housing is the only reasonable option and when necessary to enable the homeless child our youth to attend school and participate fully in school activities (including summer school)*


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

If the school opts in to using an alias-approved hotel, the reservation can be put under an alias and no personal identifying information would be relayed to ReloShare or the hotel. If they made the reservation at a non-alias approved hotel, ReloShare and the hotel would have access to the name on the reservation. Staff would have login credentials including their names and contact information (work email addresses and phone numbers). ReloShare has a 120-day data retention policy that removes all personal identifying information from our platform and servers 120 days from the date the reservation ends.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

Rosa Chavez

(Printed Name)

