

## **PERFORMANCE BASED CONTRACT GUIDELINES**

1. **WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?** (Describe in detail any services to be provided or materials to be purchased)

This is an extension of the collaboration between Westchester Community College (WCC) and the Yonkers Public Schools (YPS), to continue to develop and offer activities for the Smart Scholars Early College High School students in which courses are offered Yonkers Montessori Academy. Student will earn their 1<sup>st</sup> aid/cpr certification through WCC in preparation for post high school work

2. **AMOUNT OF SERVICE?**

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

WCC will provide training for all pre-teaching students in 1<sup>st</sup> aid and CPR including the cost of the trainers, materials and CPR certifications.

**Total: \$8,778.15**

3. **WHO IN THE SCHOOL DISTRICT IS SERVED?**

(Describe whether services are to be provided directly to students, to staff, etc.)

YMA students enrolled in YMA's Pre-Teaching program.

4. **WHO WILL PROVIDE SERVICES?**

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The program will be staffed by WCC instructors who will provide the training to YMA students on campus at WCC.

4a. **WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No, there are no other providers/contractors in terms of this agreement.

5. **WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

WCC's Early College Experience has been collaborating with YMA as well as at several other Yonkers high schools for a number of years, so many Yonkers teachers, administrators, and parents are already aware of it. The college is prepared to provide additional information about the program and its results at the request of personnel in the Yonkers Public Schools.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Quality of the partnership will be determined by the responsiveness of YMA faculty and administration, as well as from the Office of HS Partnerships at WCC in providing the necessary information in a timely fashion. YMA will be responsible for ensuring that all students identified to enroll in WCC-approved college credit courses have met the necessary academic benchmarks to meet eligibility requirements and that support is provided to help ensure successful completion of the course. WCC's Office of HS Partnerships will be responsible for ensuring that WCC faculty and staff are recruited, as necessary, to complete the tasks necessary to approve and award college credit.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Westchester Community College  
Vendor Address: 75 Grasslands Road  
Vendor Phone No.: 914-606-6010  
Vendor Business Status: SUNY Public College, non-profit  
Vendor Contact Name: Vanessa Morest  
Vendor Contact Email: [Vanessa.Morest@sunywcc.edu](mailto:Vanessa.Morest@sunywcc.edu)  
Tax ID No.: FID: 13-6007353

School District Administrator Name: Dr. Erik Wright  
School District Administrator Title: Associate Superintendent  
School District Administrator Phone No.: 914.376.8000  
School District Administrator Email: [Ewright@yonkerspublicschools.org](mailto:Ewright@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

These services are intended to serve the students participating in the Smart Scholars grant program. The grant requirements are to provide college and career readiness.

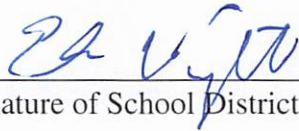
9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Only names of students will be shared. Students will be receiving a CPR certificate of completion.

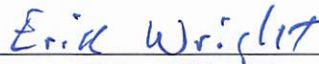
10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

NO

Performance Based Guidelines  
Reviewed and approved by:



\_\_\_\_\_  
(Signature of School District administrator/employee)



\_\_\_\_\_  
(Printed Name)