

YONKERS PUBLIC SCHOOL

**ANNUAL FIRE SAFETY INSPECTION
MANDATED BY THE
NEW YORK STATE EDUCATION DEPARTMENT**

ANNUAL FIRE SAFETY TRAINING

FIRE DRILL EXITING REVIEW

**COST
PROPOSAL**

**SUBMITTED BY
CODE COMPLIANCE INSPECTIONS**

This proposal constitutes a valid binding and continuing offer at the prices set forth in the proposal for a period of one hundred twenty (120) calendar days from the deadline for acceptance of proposals as set forth herein.



**Norman Downes
President**

SCHEDULE B - COST PROPOSAL

8.01 COMPENSATION FOR BASIC SERVICES

The undersigned, having carefully examined the scope of work for this RFP does hereby agree to furnish and deliver to the City of Yonkers, One Larkin Center, 3rd Floor, Yonkers, NY 10701, the following items at the prices indicated. The Cost Proposal shall be presented to perform all tasks associated with the work as outlined above. The Cost Proposal must set forth: (1) each task required to perform the services requested in this RFP; (2) Proposer's best estimate of the cost to perform each task, inclusive of all deliverables, and all labor (professional and clerical), benefits, overhead, and **ALL** other costs required to perform the work - including, but not limited to, per diem, sub consultants, reports, communications, travel, postage, etc. The rates shall not be subject to change for the entire duration of the contract as well as any optional renewal.

Please include a supplemental sheet with an itemized breakdown and other additional fee:

Any services intended to be billed as additional services must be agreed to in writing by the City and billed at the rates attached in the supplemental pricing sheet requested. The City will not be responsible for paying for any additional costs/expenses/fees not included in the total price submitted above that have not been specifically authorized and approved in writing by the City in advance of incurring the expenses.

For Basic Services as described in Schedule A the proposed compensation shall be the Total Project, Lump Sum as tabulated below: (Reminder: All printing required at that various Phases is to be included as part of the consultant's overhead, built into the Lump Sum Fee for Basic Services.)

<u>PROJECT</u>	<u>COMPENSATION</u>	
ANNUAL FIRE INSPECTION DISTRICT WIDE	\$ 12,500.00	
ANNUAL FIRE TRAINING INCLUDES ELECTRONIC VERSION	\$ 25,400.00	
FIRE DRILL PROCEDURES AND EXITING REPORTS	\$ 6,500.00	
REINDEMBERSABLE EXPENSES TRAVELING, LODGING, MEALS, ADDITIONAL PRINTING	N/A	
TOTAL	\$ 44,400.00	

Submitted By:	
Proposer's Legal Business Name:	Code Compliance Inspections Inc
Address, City State & Zip Code:	180 Isis Dr Newburgh NY 12550
Telephone:	914 584-1671
Firm Representative Name and Title: (Print Name)	Norman Downes
Email Address:	nd180@aol.com
Signature:	<i>Norman Downes</i> Date: 3/14/23

8.02 COMPENSATION FOR ADDITIONAL SERVICES

For additional services of the Consultant, beyond the scope of work described herein, the Consultant shall be compensated per a negotiated lump sum or by a time and material basis as per the discretion of the YPS. See 8.03 Hourly Payment Rates for Various Titles.

8.03 HOURLY PAYMENT RATES FOR VARIOUS TITLES

The Consultant will be compensated for time and material work beyond the original scope of work at the rates proposed by the Consultant for each of the titles listed below:

Category	Ave. Direct Hourly Rate	Inc. Direct Personnel Multiplier _____	Ave. Hourly Rate Charged (inc. O&P)
Principal	\$ _____	\$ _____	\$ <u>150.00</u> _____
Code Enforcement official	\$ _____	\$ _____	\$ _____
Code Compliance Technician	\$ _____	\$ _____	\$ _____
Clerical Support	\$ _____	\$ _____	\$ _____

All employees proposed for work under this contract must be labeled with one of the above titles in the proposal under 3.01 B.

8.04 REIMBURSABLE EXPENSES

Extra miscellaneous expenses, **ordered by YPS**, will be reimbursed at direct cost.

8.05 PAYMENTS

Unless indicated otherwise, payments for services shall be billed and payable on a monthly basis. All requests for payment must include the following:

- Cover letter with original signature on the Consultant’s letterhead. This letter must indicate the YPS Contract No., the requisition number; the period of time covered and list attachments: invoice by number, time sheets, original back-up receipts for reimbursables.
- Invoice showing amount due, amount paid to date and amount outstanding on the contract.
- Time sheets signed by the employee being charged to the project and his supervisor
- Original receipts for all items being billed as reimbursables.